A Complete the interview. Then read the interview with a partner.

Pleased to meet you.
I'm working for an Internet sales company.
Thank you.
For about a year.
I prefer the day shift.
I'm applying for the job of sales manager.

Manager  Good morning. Please come in and sit down.
Claudia  Thank you.
Manager  My name is Andrew Gladstone. I'm the personnel manager.
Claudia  
Manager  Which job are you applying for?
Claudia  
Manager  I see. And what is your current job?
Claudia  
Manager  How long have you been working there?
Claudia  
Manager  Which shift do you prefer?
Claudia  

B Continue the interview. Circle the best response.

1. Manager  Tell me about your background.
   Claudia  a. I speak Portuguese.  b. I am from Brazil.  c. I get along with others.
2. Manager  What are your strengths?
   Claudia  a. I am reliable.  b. I want to be a manager.  c. I'm studying English.
3. Manager  What skills do you have?
   Claudia  a. I want to be a manager.  b. I have some sales experience.  c. I studied computers.
A Number the interview in the correct order. Then read the interview with a partner.

___ For about a year.
___ My name is Andrew Gladstone. I'm the personnel manager.
___ Pleased to meet you.
1. Good morning. Please come in and sit down.
___ Which job are you applying for?
___ Which shift do you prefer?
___ Thank you.
___ I'm working for an Internet sales company.
12. I prefer the day shift.
___ How long have you been working there?
___ I'm applying for the job of sales manager.
___ I see. And what is your current job?

B Continue the interview. Use the information below.

Claudia is from Brazil. She speaks Portuguese. She's a very reliable person. She gets along well with others. She wants to be a manager. She has some sales experience. She studied computers. She is studying English now.

Manager Tell me about your background.

Claudia I am from Brazil.

Manager What are your strengths?

Claudia 

Manager What skills do you have?

Claudia 

Name: For Reference Only
A Complete the interview. Use the information in the article. Then read the interview with a partner.

Claudia is from Brazil. She speaks Portuguese. She’s applying for the job of sales manager. She’s a very reliable person. She gets along well with others. She is working for an Internet sales company right now. She has been working there for about a year. She wants to be a manager. She has some sales experience. She studied computers. She is studying English now. She prefers the day shift.

Manager Good morning. Please come in and sit down.
Claudia Thank you.
Manager My name is Andrew Gladstone. I’m the personnel manager.

Manager Which job are you applying for?
Claudia __________________________
Manager I see. And what is your current job?
Claudia __________________________
Manager How long have you been working there?
Claudia __________________________
Manager Which shift do you prefer?
Claudia __________________________

B Continue the interview. Use the information in the article. Use your own ideas to end the interview.

Manager Tell me about your background.
Claudia __________________________
Manager What are your strengths?
Claudia __________________________
Manager What skills do you have?
Claudia __________________________
Lesson B

Present perfect continuous

A  Put the time phrases in the correct column.

<table>
<thead>
<tr>
<th>two days</th>
<th>three years</th>
<th>July 12th</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>3:00 p.m.</td>
<td>September</td>
<td>a long time</td>
<td>an hour</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>for</th>
<th>since</th>
</tr>
</thead>
<tbody>
<tr>
<td>two days</td>
<td></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
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</tbody>
</table>

B  Rewrite the sentences so they have the same meaning.

1. I started working here six weeks ago.
   I __________________________ for six weeks.
   I have been working here for six weeks.

2. We started using computers five years ago.
   We __________________________ for five years.
   We have been using computers for five years.

3. Rick started looking for a job in July.
   Rick __________________________ since July.
   Rick has been looking for a job since July.

   Serena __________________________ since 2008.
   Serena has been studying art since 2008.

5. Tina and Tam started fixing the car three hours ago.
   Tina and Tam __________________________ for three hours.
   Tina and Tam have been fixing the car for three hours.

6. You started talking on the phone 40 minutes ago.
   You __________________________ for 40 minutes.
   You have been talking on the phone for 40 minutes.

C  Correct the sentences. Add the missing word.

1. How long you been working here?  (have)
   How __________________________ working here?
   How have you been working here?

2. Have you waiting for a long time?  (been)
   Have you __________________________ waiting for a long time?
   Have you been waiting for a long time?

3. We been painting this house since Monday.  (have)
   We __________________________ painting this house since Monday.
   We have been painting this house since Monday.

4. Has Tran been studying a long time?  (for)
   Has Tran __________________________ studying a long time?
   Has Tran been studying for a long time?

5. How have we been waiting here?  (long)
   How __________________________ waiting here?
   How long have we been waiting here?

6. Denis and Jean have talking all morning.  (been)
   Denis and Jean __________________________ talking all morning.
   Denis and Jean have been talking all morning.
A Put the time phrases in the correct column.

<table>
<thead>
<tr>
<th>for</th>
<th>since</th>
</tr>
</thead>
<tbody>
<tr>
<td>two days</td>
<td></td>
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<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

B Rewrite the sentences so they have the same meaning.

1. I started working here six weeks ago.
   I have been working here for six weeks.

2. We started using computers five years ago.
   We have been using computers for five years.

3. Rick started looking for a job in July.
   Rick has been looking for a job since July.

   Serena has been studying art since 2008.

5. Tina and Tam started fixing the car three hours ago.
   Tina and Tam have been fixing the car for three hours.

6. You started talking on the phone 40 minutes ago.
   You have been talking on the phone for 40 minutes.

C Correct the sentences. Add the missing word from the box.

been been for have have long

1. How long you been working here?

2. Have you waiting for a long time?

3. We been painting this house since Monday.

4. Has Tran been studying a long time?

5. How have we been waiting here?

6. Denis and Jean have talking all morning.
A Put the time phrases in the correct column. Add two more time phrases.

<table>
<thead>
<tr>
<th>two days</th>
<th>three years</th>
<th>July 12th</th>
<th>2012</th>
<th>five hours</th>
<th>ten weeks</th>
<th>a month</th>
</tr>
</thead>
<tbody>
<tr>
<td>3:00 p.m.</td>
<td>September</td>
<td>a long time</td>
<td>an hour</td>
<td>yesterday</td>
<td>Friday</td>
<td>this morning</td>
</tr>
</tbody>
</table>

for | since
---|---
two days | 

B Rewrite the sentences so they have the same meaning. Use the present perfect continuous.

1. I started working here six weeks ago.
   
   \textit{I have been working here for six weeks.}

2. We started using computers five years ago.
   
   

3. Rick started looking for a job in July.
   
   

   
   

5. Tina and Tam started fixing the car three hours ago.
   
   

6. You started talking on the phone 40 minutes ago.
   
   

C Correct the sentences. Add the missing word.

1. \textit{How long you been working here?}
   
   \textit{have}

2. \textit{Have you waiting for a long time?}

3. \textit{We been painting this house since Monday.}

4. \textit{Has Tran been studying a long time?}

5. \textit{How have we been waiting here?}

6. Denis and Jean have talking all morning.
A Complete the sentences with the correct pronouns.

1. Victor is going to throw out some papers.
   Victor is going to throw _______ out.
2. The teacher is handing out the homework.
   The teacher is handing _______ out.
3. I am going to call my sister back.
   I am going to call _______ back.
4. Alex is turning off the lights.
   Alex is turning _______ off.
5. We are going to clean up the kitchen.
   We are going to clean _______ up.
6. Can you please turn up the TV?
   Can you please turn _______ up?

B Match each phrasal verb with two nouns.

<table>
<thead>
<tr>
<th>a form</th>
<th>a friend, a relative</th>
</tr>
</thead>
<tbody>
<tr>
<td>a job application</td>
<td>old newspapers</td>
</tr>
<tr>
<td>the classroom</td>
<td>the kitchen</td>
</tr>
<tr>
<td>the music</td>
<td>the TV</td>
</tr>
</tbody>
</table>

1. call back _______  a friend, a relative
2. throw away _______  _______
3. clean up _______  _______
4. turn down _______  _______
5. fill out _______  _______

C Complete the sentences using a phrasal verb and a pronoun.

1. You don’t need the dictionary. Please put _______ _______ away _______.
2. The kitchen is dirty. Please clean _______ _______.
3. The TV is too loud. Please turn _______ _______.
4. Your brother called this morning. Please call _______ _______.
5. You don’t need these old shoes. Please throw _______ _______.
6. Here is the application. Please fill _______ _______.