Lesson Plan
Module 2: Session 8

<table>
<thead>
<tr>
<th>Module 2</th>
<th>Unit 4 – Session 8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Services and Workforce</td>
<td>The Library</td>
</tr>
</tbody>
</table>

Standards Alignment

Speaking and Listening:
- **CCSS.ELA-LITERACY.SL.4.1**: Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 4 topics and texts, building on others’ ideas and expressing their own clearly.

Reading:
- **CCSS.ELA-LITERACY.RI.4.4**: Determine the meaning of general academic and domain-specific words or phrases in a text relevant to a grade 4 topic or subject area.

Writing:
- **CCSS.ELA-LITERACY.L.4.3.A**: Choose words and phrases to convey ideas precisely.
- **CCSS.ELA-LITERACY.W.5.1.B**: Provide logically ordered reasons that are supported by facts and details.

Language:
- **CCSS.ELA-LITERACY.L.4.3**: Use knowledge of language and its conventions when writing, speaking, reading, or listening.

Goals and Objectives (SWBAT)
- Reserve library books.
- Write a thankyou note.

Technology Needs and Presentation/Handouts

<table>
<thead>
<tr>
<th>Technology Needs</th>
<th>Presentation Needs &amp; Handouts</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Projector, laptop, and speakers</td>
<td>Paper for Thankyou notes</td>
</tr>
<tr>
<td>Tablets (if available)</td>
<td>Each item listed below will be available in PDF format:</td>
</tr>
<tr>
<td>Internet connection</td>
<td>Library Tour and scavenger handouts</td>
</tr>
</tbody>
</table>

Vocabulary Focus
Reference, sincerely

Grammar Focus
- Language of comparison, adverbs of frequency (review)

Introduction/Warm-Up/Review (15 min)

Warm-Up
1. Quickly review homework and vocabulary from previous session.

Lesson Plan Activities

Activity 1: Library Tour (95 mins.)
1. Ensure each student has a library tour question sheet. Review the questions, going over any vocabulary.
2. Ask each group or pair to write additional questions to ask the librarian, such as:
3. Where are the books in (learner’s language, e.g. Spanish, Chinese, etc.)
4. How can I reserve a book?
5. How can my child take out books? Assist as they write. Check the format for correct grammatical use
6. Conduct the library scavenger hunt in groups of 3 (see attached) (as an alternative, you may conduct the scavenger hunt electronically)

Wrap Up/Assessment
After the tour
- Ask pairs or small groups to check the library answers
- Check as a class, discuss tour
- How can you use library more effectively?

Activity 12: Writing Thank you notes (45 min)
1. Elicit from the class things they liked about the tour.
2. Explain that they are going to write thankyou notes
3. Say: “we are going to write thank you notes to the librarian. What are some things we could say?” (Provide examples if none come from students). (Write notes on board but not full sentences).
4. Discuss form of thankyou notes as a friendly letter – elicit from class as much as you can.
5. Draw a model on the board including the date header and closing but leave the body blank.
6. Ask them to write a note of at least 5 sentences. Put some sentence starters on the board: Thank you for... ....I liked...I learned.... My favorite...
7. Encourage them to write independently. Walk around to encourage, but do not overcorrect.

Wrap Up/Assessment
- Thank the learners for their work. Collect notes and give to librarian. Keep copies for student portfolio.

Activity 3: Reserving books on line (30 min)
1. Either in the classroom or the library's computer lab, demonstrate how to reserve a book on line.
2. Assist learners in logging in and requesting a book from another library. (Note: if possible, see if your library’s Adult Learning Center (ALC) or computer specialist is available to assist you.)
3. Explain about non-requestable books from ALC’s. Encourage learners to visit ALC’s.

Wrap Up/Assessment
- Ask learners how they will use this new information about finding library materials.

Overall Wrap Up: Vocab/ Review and Assessment (10 min)
1. What was your favorite part of the tour? Why?
2. Assign homework.

Homework/Project (Extension Activity)
- Reading/Writing: Read this article [https://newsela.com/articles/library-technology/id/2401/] and Write a short paragraph that explains the central idea of the article. Use at least two details from the article to support your response. Take the online quiz.

Online Resources
- [www.newsela.com](http://www.newsela.com)
- [www.queenslibrary.org](http://www.queenslibrary.org)