

IFB # 0326-1  
Invitation for Bid  
for  
System Wide Sewer and Drainage Services

April 21, 2026

Answers to Questions

- Q1. Can the Library provide the size (gallon capacity) of each grease trap at all listed locations?
- A1. There are three grease traps in total, 22 gallons, 16 gallons, and 11 gallons. All traps are located in one building (the central library).
- Q2. Can the Library confirm whether each grease trap is ground-level or ceiling-mounted/hanging?
- A2. All three grease traps are ground mounted.
- Q3. Can the Library indicate whether any grease traps require confined-space entry or special safety procedures?
- A3. No confined space entry required.
- Q4. Does the Library anticipate that grease trap cleaning will require a vacuum truck at any location?
- A4. These are small grease traps. We don't believe a vacuum will be required.
- Q5. If a vacuum truck is required for grease trap cleaning, should the service be billed under the Pump Truck/Jet-Vac MSHR category?
- A5. Pump vehicle and jet vehicle rates are only applicable when the services are required by the Library. The Successful Bidder has the experience and qualifications to assist the Library in determining which services are required to complete an assignment.
- Q6. For grease trap services performed by a subcontractor, should the 20% maximum markup be applied to the subcontractor's total invoice (labor, equipment, and disposal), or labor only?
- A6. The Library will pay the price of the service in the Successful Bidder's bid and contract/ If services are performed by the Successful Bidder's sub-contractor it can not be mark-up. The 20% maximum is for any instance that for out of scope work for a sub-contractor for a different trade. Bidder's can not mark-up in scope work.
- Q7. Are disposal fees for grease trap waste, ejector pit waste, or other materials billable as separate line items, or must they be included within the MSHR?
- A7. The cost of disposal fees should be calculated as part of the Single Maximum Straight Hourly Rate.

- Q8. May bidders include a travel/dump cycle fee when disposal sites are located outside the immediate service area?
- A8. **Please see Addendum 1.**  
“The Successful Bidder’s service shall include, but is not limited to, providing all labor and materials necessary to perform Sewer and Drainage Services for the Library’s system-wide facilities. The Library shall have the ability to direct the Successful Bidder to perform work at selected facilities as required based on the pricing structure provided under this bid. The Successful Bidder shall not charge the Library in excess of one (“1”) hour travel time for each of its personnel arriving at a Library facility. In its performance of actual services for the Library, if the Successful Bidder needs to travel from a Library facility to the Successful Bidder’s facility and/or a parts warehouse, the Successful Bidder shall not charge the Library in excess of one (“1”) hour travel time of its personnel leaving a Library facility. For shop fabrications, the Successful Bidder shall charge the Library for time actually spent performing such services in accordance to the contract hourly rates.”
- Q9. For services requiring specialized equipment (e.g., vacuum truck, pump truck, jet-vac), should all such work be billed under the corresponding Service Vehicle MSHR?
- A9. **Please see the answer to Q5.**
- Q10. Are the expected hours per month listed in the bid fixed requirements, or estimates subject to adjustment based on field conditions?
- A10. **The hours are estimates.**
- Q11. If field conditions indicate that a location requires more or less frequent service than listed, may bidders propose alternate frequencies for consideration?
- A11. **An awarded Successful Bidder may recommend a schedule for services, but it will be up to Library personnel to decide the best course of action.**
- Q12. Is the required three-day turnaround for Statements of Work (SOWs) based on calendar days or business days?
- A12. **The bid states three working days.**
- Q13. For emergency calls, does the two-hour response requirement refer to arrival on site or initial contact with Library personnel?
- A13. **As stated in the solicitation, II. Scope of Work, #30., “Emergency calls must be responded to and result in a technician being on-site within two (2) hours.”**
- Q14. For the bookmobile waste disposal water-flush service, may bidders utilize subcontractors if they do not hold the required permits for potable water hauling or specialized waste handling?
- A14. **Yes.**

Q15. Should the flat fee for bookmobile services include subcontractor costs, or may subcontractor invoices be billed separately with the allowed markup?

A15. Please see answer to Q6.

Q16. Overtime and Premium Rates (Page 23)  
Please confirm that overtime (1.5×) and premium time (2.0×) rates apply to all labor categories listed in the bid, including Pump Truck, Jet-Vac, Ejector Pit Cleaning, and Emergency Pumping, and that these multipliers are applied to the bidder's Maximum Straight Hourly Rate as described on page 23.

A16. Confirmed.

Q17. Emergency Pumping Rate  
Please confirm whether Emergency Pumping may be billed at the bidder's stated emergency rate, or whether it must follow the overtime/premium multipliers outlined on page 23.

A17. It is the bid rate and premium time and overtime are applicable as stated in the bid:  
Straight Time: 8am – 5pm Monday-Friday (including any holiday The Library is open to public)  
Overtime: 5pm – 8am Monday- Friday and anytime Saturday (1.5 x Straight Time Rate)  
Premium Time: Sundays (2.0 x Straight Time Rate)  
Premium Time: Holidays that The Library is closed to the public (2.0 x Straight Time Rate)

Q18. Ejector Pit Cleaning Rate  
The Scope notes that ejector pit cleaning requires a vacuum truck. Please confirm that this service should be billed at the Pump Truck Maximum Straight Hourly Rate.

A18. Confirmed.

Q19. Travel Time  
Please confirm that travel time is included within the Maximum Straight Hourly Rate and that no separate travel charge is permitted.

A19. Please see the answer to Q8.

Q20. Minimum Billing Increment  
Please confirm whether the Library allows a minimum billing increment (e.g., one-hour minimum) for scheduled and as-needed service calls.

A20. As stated in the bid, the Successful Bidder is required to accept work assignments that range from its single unit of its Maximum Straight Hourly Rate up to an estimated \$300,000.

Q21. Subcontractor Billing and Markup  
Please confirm that subcontracted work may be billed at cost plus the allowed 20% markup, and that subcontractor labor is not required to follow the bidder's Maximum Straight Hourly Rate.

A21. See A6.

- Q22. Prevailing Wage  
Please confirm whether prevailing wage applies to all labor categories under this bid, including Pump Truck operators, Jet-Vac operators, and grease trap cleaning personnel.
- A22. The Successful Bidder to comply with the requirements of all labor laws including prevailing wage. The Successful Bidder has the responsibility of the applicability of these requirements.
- Q23. SOW Response Time  
Please confirm whether the three-day SOW response requirement applies to all work, including emergency work, or only to scheduled projects.
- A23. See A12. The bid distinguishes emergency work. As stated in the bid, Emergency calls must be responded to and result in a technician being on-site within two (2) hours.
- Q24. Camera Inspection Billing  
Please confirm whether camera inspections, when required, are billed at the Maximum Straight Hourly Rate or if a separate equipment charge is permitted.
- A24. Separate equipment charge is not permissible.