

DRAFT - Subject to Board Approval

**QUEENS PUBLIC LIBRARY
EXECUTIVE COMMITTEE
WEDNESDAY, OCTOBER 18, 2023
REPORT**

A meeting of the Executive Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Wednesday, October 18, 2023. The meeting was called to order at 6:03 PM by Chair of the Board, Earl G. Simons, Ed. D.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Earl G. Simons, Ed. D	Chair of the Board	Present	
Eli Shapiro, Ed. D LCSW	Vice Chair of the Board	Present	
Matthew M. Gorton	Secretary	Present	
Pauline Healy	Treasurer	Present	
Terri Thomson	Assistant Treasurer	Excused	
Cloyette Harris-Stoute	Board Member	Present	
Carl S. Koerner, Esq.	Board Member	Present	
Andrew P. Jackson	Board Member	Remote	
Jose Bayona	Rep - Mayor	Present	
Dennis M. Walcott	President & CEO	Present	
Justin Deabler, Esq.	General Counsel & Sr. VP.	Present	
Sung Mo Kim, Esq.	Chief Operating Officer & Sr. VP.	Present	
Stephen G. Mack	Chief Financial Officer & Sr. VP.	Present	
William Goldband	VP, Information, Technology & Development	Present	
LaNiece M. Ince	Executive Assistant to President & CEO	Remote	
Chauncie Brooks	Sr. Manager, Infrastructure & Support	Present	
Danielle Walsh	Instructional Systems Designer and Strategist	Remote	
Dominique Simboli	Executive Assistant to Chief Operating Officer and	Present	

II. AGENDA

A. Action Item(s)

1. Revised Resolution – Pass-Through Agreement with the City of New York for Project at the Bay Terrace Community Library. (ID # 2972)

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee authorize the Secretary to certify the revised Resolution, authorizing the Library to enter into a library capital grant agreement with the New York City Department of Design and Construction for partial reimbursement of the costs of renovation of the Bay Terrace Community Library, in the amount of \$3,222,127.00, as set forth in the attached.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Pauline Healy
SECONDER:	Cloyette Harris-Stoute
AYES:	Simons, Ed. D, Shapiro, Ed. D., LCSW, Gorton, Healy, Harris-Stoute, Koerner Esq.
EXCUSED:	Terri Thomson

2. Motion to Go into Executive Session (ID # 2983)

Board Chair Earl Simons requested to go into Executive Session to discuss the Ravenswood Lease Extension prior to presenting to the board for approval. The following library staff were asked to remain for Executive Session:

- Dennis M. Walcott, President and CEO
- Justin Deabler, Esq., General Counsel and Sr. VP.
- Stephen Mack, Chief Financial Officer and Sr. VP.
- Sung Mo Kim, Esq., Chief Operating Officer and Sr. VP.

Recommended Motion for Consideration:

I move that the meeting move into Executive Session.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Matthew M. Gorton
SECONDER:	Carl S. Koerner, Esq.
AYES:	Simons Ed. D, Shapiro, Ed. D., LCSW, Gorton, Healy, Harris-Stoute, Koerner Esq.
EXCUSED:	Terri Thomson

3. Motion to Return to Public Session (ID # 2982)

Recommended Motion for Consideration:

I move that the meeting return to Public Session.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Carl S. Koerner, Esq.
SECONDER:	Cloyette Harris-Stoute
AYES:	Simons, Ed. D, Shapiro, Ed. D., LCSW, Gorton, Healy, Harris-Stoute, Koerner Esq.
EXCUSED:	Terri Thomson

4. Ravenswood - Authorization for Lease Extension (ID # 2971)

Recommended Motion for Consideration by the Executive Committee:

I move that the Executive Committee authorize the President and CEO to execute an amendment to the lease agreement with the New York City Housing Authority for the premises at 35-32 21st Street, Astoria, New York 11106, changing the permitted use of the space from child care program to free circulating library and family literacy center, and extending the term of the lease by ten (10) years, as described above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Pauline Healy
SECONDER:	Cloyette Harris-Stoute
AYES:	Simons, Ed. D, Shapiro, Ed. D., LCSW, Gorton, Healy, Harris-Stoute, Koerner Esq.
EXCUSED:	Terri Thomson

III. ADJOURNMENT

1. Motion to Adjourn (ID # 2970)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Matthew M. Gorton
SECONDER:	Carl S. Koerner, Esq.
AYES:	Simons, Ed. D, Shapiro, Ed. D., LCSW, Gorton, Healy, Harris-Stoute, Koerner Esq.
EXCUSED:	Terri Thomson

The meeting was closed at 6:29 PM.

Committee Chair