

**Invitation for Bid for  
Window Cleaning Services  
BID # 0923-2  
Questions and Answers**

**October 26, 2023**

- Q1. I notice one of the requirements is to be in business for 5 years or more. My company is doing business for 3 years now, is there any flexibility on the years in business?
- A1. Bidders are to conform with all of the requirements of the bid.
- Q2. Is prevailing wage applicable to this IFB?
- A2. No. Please see Addendum 1, which states:
- This bid is not subject to prevailing wage. (The Library is subject to 220 Article 8 construction but not to 230 Article 9 Building service. Window cleaning is a building service.)
  - A revised bid document has been released removing references to prevailing wage, all edits are identified by red font.
- Q3. The price sheet states Annual and Biennial cleaning. However, the scope of work states "provide regular service from 8am to 5pm Monday through Friday. Can you please clarify that?
- A3. Please see Addendum 2, language applicable to hourly rates and hourly labor has been removed.
- Q4. Will article 8 (glazier window film repair and maintenance) be used to determine the wage rate? If not, would this work fall into the minimum wage?
- A4. See answer to question 2.
- Q5. I have a question regarding the Biennial window cleaning means every other year, however in Parenthesis is saying ( TO OCCUR 2 TIMES DURING THE YEAR) IS THIS TYPO?
- A5. Biennial window cleaning category in the Pricing Sheet has been removed. Please see Addendum #3.
- Q6. Is a rigging license required to be awarded this Bid?
- A6. See bid section II Scope of Work and specifically item 11, which states:

The Successful Bidder shall be responsible to provide copies to the Library's Facilities and Environmental Services department's authorized personnel all required permits and rigging license(s) as appropriate prior to commencement of applicable work.

- Q7. If possible, what other permits/licenses can substitute for this rigging license?
- A7. Bidder must conform to all requirements of the bid and all laws and requirements of the City of New York
- Q8. Our staff are either OSHA 15 and OSHA 30 certified which include the rigging training. Would this suffice?
- A8. See answer to questions 6 and 7.
- Q9. Who should we contact for each location for further discussion regarding the scope of works?
- A9. All of the available work information is listed in the Bid documents.
- Q10. For the Cambria Heights location, neither "Interior" nor "Exterior" is indicated on the pricing sheet to know which cleaning is requested. We would like to know which one it is.
- A10. See Addendum 3. Cambria Heights – interior, exterior & aluminum frame
- Q11. On the pricing sheet, is the square footage indicated for the size of the entire building or just the windows?
- A11. The Pricing Sheet indicates the square footage of the building only.
- Q12. Are we allowed to use any means and methods for the exterior cleaning, such as the use of scaffolding and a bucket truck? Or is there a specific method you wish for us to use?
- A12. The Successful Bidder may use any OSHA approved means to reach such as ladders, scaffolding or bucket trucks. The Successful Bidder would be responsible for any associated permits need.
- Q13. Is the Green Clean Certification eligible for all companies or a specific company?
- A13. The Successful Bidder must hold Green Cleaning certification (or an equivalent certification deemed acceptable in the sole judgement of the Library).