



# TAX HELP AND E-FILING AT QPL

# Tax Help and E-Filing At QPL

Filing taxes can be an overwhelming, complicated process. But it doesn't have to be. Queens Public Library is partnering with a number of organizations to offer FREE tax counseling to New Yorkers. Join us!

## ESSENTIAL DOCUMENTS YOU MUST BRING WITH YOU – NO EXCEPTIONS

- ✓ Government issued picture ID
- ✓ Driver's or non-driver's license required for NY State return
- ✓ Social Security cards or ITIN documents for everyone listed on your return
- ✓ Copy of last year's return.



## ADDITIONAL DOCUMENTS THAT MAY APPLY TO YOU

### DOCUMENTATION OF INCOME

- Income documents: W-2, 1099-R, SSA-1099, 1099-G, 1099-MISC, 1099-INT, 1099-DIV, and any other income documents
- Self-Employment records (income and expenses)
- 1099-G for unemployment received
- Brokerage statements for sale of stocks or bonds
- Healthcare insurance form 1095-A

## DOCUMENTATION FOR DEDUCTIONS AND CREDITS

- Medical and dental expenses, including co-pays
- Mortgage interest statement and Real Estate Tax Paid (exclude Star, Enhanced Star, Senior Discount)
- List of charitable contributions
- Records of estimated federal and state income tax paid
- Educational expenses–form 1098-T and other educational expense records
- Checking or savings account routing and account number–for direct deposit of refund or direct debit of balance due
- Any recent IRS or NY State tax department correspondence
- Records for childcare and/or dependent care expenses

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*Please note that Queens Public Library does not operate these programs, does not vouch for the accuracy of information disseminated during such programs, and assumes no responsibility for any statements made.*



## The National Association of Black Accountants (NABA)

The National Association of Black Accountants (NABA) provides free income tax preparation for low-income families, individuals and senior citizens to residents of the five boroughs of NYC. **You must pre-register and call for an appointment at 929-630-3753. For More Information: [vita@nabany.org](mailto:vita@nabany.org)**

**Saturdays, January 28; February 4, 11, 18, 25; March 4, 11, 18, 25  
April 1, 8, 15  
11am–4pm\***

Langston Hughes, Room A  
100-01 Northern Boulevard  
Assistance available in English and Spanish

*\*Last appointment taken one hour before scheduled close*

## AARP Foundation Tax-Aide

AARP Foundation Tax-Aide provides in-person tax assistance to anyone, free of charge, with a focus on taxpayers who are over 50 and have low to moderate income. Tax-Aide volunteers are trained and IRS-certified every year to make sure they know about and understand the latest changes and additions to the tax code. **Taxpayers must pick up an AARP packet of information and instructions before calling for an appointment: 917-740-9501. Free tax preparation and packets are available at the following libraries:**

**By appointment only. No walk-ins accepted.**

**Call for Appointment: 917-740-9501**

**Wednesdays, February 1, 8, 15, 22;  
March 1, 8, 15, 22, 29; April 5, 12  
10:15am–3pm  
Howard Beach  
9206 156 Avenue**

**Thursdays, February 2, 9, 16, 23;  
March 2, 9, 16, 23, 30; April 6, 13  
12:15pm–3pm  
North Forest Park  
9827 Metropolitan Avenue**

**Thursdays, February 2, 9, 16, 23;  
March 2, 9, 16, 23, 30; April 6, 13**  
12:15pm–3pm  
Fresh Meadows  
193-20 Horace Harding Expressway

**Thursdays, February 2, 9, 16, 23;  
March 2, 9, 16, 23, 30; April 6, 13**  
12:30pm–3pm  
Glen Oaks  
256-04 Union Turnpike

**Fridays, February 3, 10, 17, 24;  
March 3, 10, 17, 24, 31; April 7, 14**  
10:15am–3pm  
Jackson Heights  
3551 81st Street

**Mondays, February 6, 13, 27;  
March 6, 13, 20, 27; April 3, 10, 17**  
10:15am–1pm  
Briarwood  
85-12 Main Street

**Tuesdays, February 7, 14, 21, 28;  
March 7, 14, 21, 28; April 4, 11, 18**  
1:15pm–4pm  
Kew Gardens Hills  
7233 Vleigh Place

**Tuesdays: February 7, 14, 21, 28;  
March 7, 14, 21, 28; April 4, 11**  
1:15pm–4pm  
Hollis  
202-05 Hillside Avenue



## NYS Department of Taxation and Finance

Get in person tax help and file for free! If you earned \$73,000 or less in 2022, you qualify. Employees from NYS Department of Taxation and Finance will walk you through online tax software, step-by-step, and help you prepare and e-file as you complete your own tax return. It's quick, easy, and secure! **Use your personal device (laptop/tablet) or the tax department's equipment to file. To learn more or schedule a tax assistance appointment, visit [tax.ny.gov/tap/](https://tax.ny.gov/tap/).**

**Thursdays, February 2, 9, 16, 23;  
March 2, 9, 16, 23, 30; April 6, 13**

12pm–7pm\*

Elmhurst, 3rd Floor Meeting Room  
86-07 Broadway

Assistance available in English,  
Chinese, Korean, Spanish

**Fridays, February 3, 10, 17, 24;  
March 3, 10, 17, 24, 31; April 7, 14**

10am–4pm\*

Central Library,  
Teen Conference Room  
89-11 Merrick Boulevard

Assistance available in English,  
Spanish, Urdu/Bengali

**Mondays, February 6, 13, 27;  
March 6, 13, 20, 27; April 3, 10**

10am–5pm\*

Flushing, Rooms A&B  
41-17 Main Street

Assistance available in English,  
Chinese, Korean, Spanish

### VIRTUAL INFORMATION SESSION ON FREE OPTIONS FOR FILING YOUR TAX RETURN

New York State Department  
of Taxation and Finance  
provides a virtual  
information session to learn  
about all the free options  
available for filing your  
federal and state taxes.

**Wednesday, February 8, 6pm  
Wednesday, March 8, 6pm**

Join on WebEx:  
[queenslib.org/3CU05yv](https://queenslib.org/3CU05yv)

Meeting number:  
**2330 818 5012**

Password: **Smjk6jpJC26**

*\*Last appointment taken one hour before scheduled close.*



## Urban Upbound

If your 2022 income is \$80,000 or less, you qualify to receive free tax preparation and e-filing assistance at no charge from Urban Upbound. **Please preregister and schedule your appointment at 718-784-0844, ext. 7 (call on Mondays–Saturdays, 9am–5pm).**

**Thursdays, February 2, 9, 16, 23;  
March 2, 9, 16, 23, 30; April 6, 13**  
12pm–7pm

**Mondays, February 6, 13, 27;  
March 6, 13, 20, 27; April 3, 10**  
10am–5pm

Elmhurst, 3rd Floor Meeting Room  
86-07 Broadway

Assistance available in English and Spanish

**Fridays, February 3, 10, 17, 24;  
March 3, 10, 17, 24, 31; April 7, 14**  
10am–4pm

**Saturdays, February 4, 11, 18, 25;  
March 4, 11, 18, 25; April 1, 8**  
10am–4pm

Central Library,  
Teen Conference Room  
89-11 Merrick Boulevard

Assistance available in English only

**Mondays, February 6, 13, 27;  
March 6, 13, 20, 27; April 3, 10**

**Fridays, February 10, 17, 24;  
March 3, 10, 17, 24, 31; April 7, 14**  
10am–5pm

Flushing, Rooms A&B  
41-17 Main Street

Assistance available in English and Chinese (Cantonese & Mandarin)





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We speak your language.

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