

DRAFT - Subject to Board Approval

QUEENS PUBLIC LIBRARY
BUILDINGS & GROUNDS COMMITTEE
WEDNESDAY, SEPTEMBER 7, 2022
REPORT

A meeting of the Buildings & Grounds Committee was held virtually via Zoom on Wednesday, September 7, 2022. The meeting was called to order at 6:03 PM by Committee Chair, Pauline Healy.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Pauline Healy	Committee Chair	Present	
Judy E. Bergtraum, Esq.	Board Member	Present	
James M. Haddad, Esq.	Board Member	Excused	
Andrew P. Jackson	Board Member	Present	
Guillermo Patino	Board Member	Present	
Terri Thomson	Board Member	Present	
Eli Shapiro, Ed. D., LCSW	Secretary	Present	
Dennis M. Walcott	President & CEO	Present	
Sung Mo Kim, Esq.	Chief Operating Officer & Sr. VP	Present	
Justin Deabler, Esq.	General Counsel & Sr. VP	Present	
Michael Tragale	Chief Financial Officer & Sr. VP	Present	
Nick Buron	Chief Librarian & Sr. VP	Present	
William Goldband	VP, Information, Technology & Development	Present	
John Katimaris	VP, Capital Projects Management (CPM)	Present	
Thomas Ching	VP, Facilities and Environmental Services	Present	
William Funk	VP, Procurement Management	Present	
Justin Carroll, Esq.	Associate General Counsel	Present	
Sara Hausner-Levine, Esq.	Deputy General Counsel	Present	
Chauncie Brooks	Sr. Manager, Infrastructure & Support	Present	
LaNiece M Ince	Executive Assistant to President & CEO	Present	

II. AGENDA

Action Item(s)

1. Central Library Sprinkler & Standpipe Construction Project and Required Permits Contract Authorization (ID # 2745)

Recommended Motion for Consideration by the Building and Grounds Committee:

I move that the Buildings and Grounds Committee recommend to the Board of Trustees that the President and CEO be authorized to contract with Varsity Plumbing and Heating, Inc. to complete Central Library’s sprinkler construction project and obtain required permits in the amount of \$64,495.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Terri Thomson
AYES:	Healy, Bergtraum Esq., Jackson, Patino, Thomson
EXCUSED:	James M. Haddad, Esq.

2. Far Rockaway Swing Space - Month-To-Month Lease Extension (ID # 2741)

Recommended Motion for Consideration by the Buildings & Grounds Committee:

I move that the Buildings & Grounds Committee recommend that the Board of Trustees authorize the President & CEO to execute a lease extension agreement for the Far Rockaway Swing Space, located at 1001 and 1003 Beach 20th Street Far Rockaway, NY 11691, as described above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	Andrew P. Jackson
AYES:	Healy, Bergtraum, Esq., Jackson, Patino, Thomson
EXCUSED:	James M. Haddad, Esq.

3. Lease Extension – Far Rockaway Teen Annex (ID # 2740)

Recommended Motion for Consideration by the Buildings & Grounds Committee:

I move that the Buildings & Grounds Committee recommend that the Board of Trustees authorize the President & CEO to execute a lease extension agreement for the Far Rockaway Teen Annex, located at 2002 Cornaga Ave. Far Rockaway, NY 11691, as described above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Terri Thomson
AYES:	Healy, Bergtraum, Esq., Jackson, Patino, Thomson
EXCUSED:	James M. Haddad, Esq.

4. State Aid for Public Library Construction (ID # 2739)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees adopt the assurances that accompany the State construction grant applications in the amount of \$3,020,495, as well as approve the signing of the Assurances by the Chair of the Board of Trustees, for the above-described construction project at the Flushing Community Library.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Terri Thomson
AYES:	Healy, Bergtraum, Esq., Jackson, Patino, Thomson
EXCUSED:	James M. Haddad, Esq.

5. Laurelton HVAC Project - Contract Authorization (ID # 2736)

Recommended Motion for Consideration by the Buildings and Ground Committee:

I move that the Buildings and Grounds Committee recommend to the Board of Trustees that the President and CEO be authorized to execute a contract with C.D.E Air Conditioning Co., Inc. in the amount of \$1,045,726 for the renovation of the Laurelton Library, as described above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Guillermo Patino
AYES:	Healy, Bergtraum, Esq., Jackson, Patino, Thomson
EXCUSED:	James M. Haddad, Esq.

Report(s)

6. Purchases Over \$50K - July 2022 (ID # 2743)

RESULT:	PRESENTED
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7. Purchases Over \$50K - June 2022 (ID # 2742)

RESULT:	PRESENTED
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III. ADJOURNMENT

1. Motion to Adjourn (ID # 2718)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Judy E. Bergtraum, Esq.
SECONDER:	Andrew P. Jackson
AYES:	Healy, Bergtraum, Esq., Jackson, Patino, Thomson
EXCUSED:	James M. Haddad, Esq.

The meeting was closed at 6:47 PM.

Committee Chair