



QUEENS PUBLIC LIBRARY

We speak your language.

September 22, 2022

To All Interested Proposers:

The Queens Public Library Foundation (the “Foundation”), hereby solicits proposals from experienced and qualified firms and individuals (hereinafter referred to as “Proposers”) in response to this Request for Proposals (“RFP”) for the creation and administration of a direct response fundraising program as further described throughout this RFP.

To facilitate communication between the Library and Proposers and to ensure that all Proposers have access to the same information, all information concerning this RFP, including how to submit a proposal, will be posted on the Library’s website at: <https://www.queenslibrary.org/about-us/procurement-opportunities> . All questions regarding this RFP must be submitted as set forth in the RFP. The Library will post questions and responses on the website.

We look forward to your interest and participation in this RFP.

Sincerely,

*William R. Funk*

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Vice President of Procurement