

QUEENS LIBRARY
BOARD OF TRUSTEES
THURSDAY, JUNE 24, 2021
MINUTES

A meeting of the Board of Trustees was held at the Central Library via Teleconference, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, June 24, 2021. The meeting was called to order at 6:05 PM by Chair of the Board Michael E. Rodriguez Esq..

I. ROLL CALL

Attendee Name	Title	Status	Arrived
Michael E. Rodriguez Esq.	Chair of the Board	Present	
Earl G. Simons Ed. D	Vice Chair of the Board	Present	
Eli Shapiro Ed. D LCSW	Secretary	Present	
Julissa Gutierrez	Treasurer	Present	
Pauline Healy	Assistant Treasurer	Present	
Judy E. Bergtraum Esq.	Board Member	Present	
Matthew M. Gorton	Board Member	Present	6:08 PM
James M. Haddad Esq.	Board Member	Present	6:10 PM
Cloyette Harris-Stoute	Board Member	Present	6:06 PM
Andrew P. Jackson	Board Member	Present	
Carl S. Koerner Esq.	Board Member	Present	
Haeda Mihaltses	Board Member	Present	
George Russo Esq	Board Member	Present	
Edward Sadowsky Esq.	Board Member	Excused	
Robert Santos Esq.	Board Member	Present	
Terri Thomson	Board Member	Present	
Eve Cho Guillergan Esq	Rep - Speaker	Excused	
Elizabeth Guzman Esq.	Rep - Public Advocate	Excused	

Kapil Longani Esq	Rep - Mayor's Office	Present	6:35 PM
Allan Swisher Esq	Rep - Borough President	Present	
Jimmy Yan	Rep - Comptroller	Present	6:07 PM
Dennis M. Walcott	President & CEO	Present	
Nick Buron	Chief Librarian & Sr. VP	Present	
Justin Deabler Esq	General Counsel & Sr. VP	Present	
Sung Mo Kim	Chief Operating Officer & Sr. VP	Present	
Gitte Peng	Chief of Staff & Sr. VP.	Present	
Michael Tragale	Chief Financial Officer & Sr. VP.	Present	
Jonathan Chung	Director of Government Affairs	Present	
Justin Carroll Esq	Associate General Counsel	Present	
Vishnu Dawah	Controller, Finance	Present	
William Funk	Director of Procurement	Present	
William Goldband	VP, Information, Technology & Development	Present	
Sara Hausner-Levine	Deputy General Counsel	Present	
Larry Vedilago	VP, Risk Management	Present	
Danielle Walsh	Community Library Manager, South Jamaica	Present	

II. APPROVAL OF MINUTES

1. Approval of Minutes of the Board - April 6, 2021 (ID # 2478)

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees meeting be approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Earl G. Simons Ed. D
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	Matthew M. Gorton, James M. Haddad Esq., Edward Sadowsky Esq.

III. COMMITTEE REPORTS

1. Approval of the Audit Committee Report (ID # 2479)

Carl Koerner, Esq. Audit Committee Chair reported that the committee went into executive session to discuss revising the Conflict of Interest (COI) policy. Board trustee, Haeda Mihaltses stated that the committee made recommendations to present to the board. However, the committee did not vote on the proposed recommendation.

The audit committee agreed to add the following recommendations to the Conflict of Interest policy:

- The COI forms will be revised to state that in addition to the process in place, the board chair would be notified of any conflict of interest pertaining to senior management;
- The audit committee, as well as the board chair will review all senior management annual financial disclosures forms;

The audit committee amended the minutes to reflect the Audit Committee recommended changes that will be made to the conflict of interest policy to include additional reporting in certain circumstances related to financial disclosure and conflict of interest for the senior vice presidents, general counsel, and the president. The audit committee will reconvene to consider the changes to the conflict of interest policy.

The recommended motion to the board was modified as follows:

I move that the minutes of the audit committee be accepted as modified and that the action items be approved as presented.

The motion was moved by Terri Thomson and seconded by Judy Bergtraum, Esq. The motion was passed unanimously.

Recommended Motion for Consideration by the Board of Trustees:

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I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner Esq.
SECONDER:	Judy E. Bergtraum Esq.
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

2. Approval of the Buildings and Grounds Committee Report (ID # 2480)

Pauline Healy reported that John Katimaris gave an extensive presentation on the current capital projects. Judy Bergtraum reported that the presentation was comprehensive and suggested that the presentation be sent to the entire board.

Recommended Motion for Consideration by the Board of Trustees:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Terri Thomson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

IV. AGENDA

A. Action Item(s)

1. Approval of Bills for the Month of May 2021 (ID # 2476)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the May 2021 bills in the aggregate sum of \$4,183,214.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Judy E. Bergtraum Esq.
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

2. Approval of Bills for the Month of April 2021 (ID # 2459)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the April 2021 bills in the aggregate sum of \$4,056,995.

RESULT:	ADOPTED [Unanimous]
MOVER:	Judy E. Bergtraum Esq.
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

3. Approval of Bills for the Month of March 2021 (ID # 2441)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the March 2021 bills in the aggregate sum of \$4,096,945.

RESULT:	ADOPTED [Unanimous]
MOVER:	Judy E. Bergtraum Esq.
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

4. Acceptance of Financial Reports for the Period Ending May 2021 (ID # 2477)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of May 31, 2021.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	George Russo Esq
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

5. Acceptance of Financial Reports for the Period Ending April 2021 (ID # 2458)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of April 30, 2021.

RESULT:	ADOPTED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	George Russo Esq
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

2. QPL Workers' Compensation Self-Insurance Program Update (ID # 2491)

6. Acceptance of Financial Reports for the Period Ending March 2021 (ID # 2442)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Budget Reports for Board-approved operating funds and Balance Sheets for all funds as of March 31, 2021.

RESULT:	ADOPTED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	George Russo Esq
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

7. FY'21 City Fund Budget Modifications (ID # 2473)

Board trustee Haeda Mihaltses inquired if there were any updated around the Court Square Library. Dennis M. Walcott, President and CEO reported that the Library is currently evaluating several spaces. Sung Mo Kim, Chief Operating Officer and Sr. VP, reported that the Library is being given an opportunity to consider leasing space in a new facility, at a good rate for

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the library. As a part of assessing the space, the library will hire a requirements contractor to do a design assessment and make recommendations for the proposed space. A Statement of Work (SOW) has been issued and will take approximately 12 weeks to complete. Once the assessment and designs are complete, the lease agreement will be brought to the board for consideration.

Recommended Motion for Consideration by the Board of Trustees:

Below is a summary of the budget modifications that have occurred from January 2021 to May 2021 that the Board has approved on the monthly reports. I move that the Board of Trustees modify the Fiscal Year 2021 City Fund Budget as follows:

Estimated Revenues

Appropriations from the City of New York

<i>Sundry Revenues</i>	+	<i>\$1,105,163</i>
<i>Interest Income</i>	+	<i>6,000</i>
<i>Rental</i>	-	<i>6,581</i>
<i>Total Estimated Revenues</i>	-	<i>\$1,104,582</i>

Appropriations

<i>Personal Services & Benefits</i>	-	<i>\$ 1,679,229</i>
<i>Training</i>	+	<i>4,645</i>
<i>General Supplies</i>	-	<i>124,848</i>
<i>Maintenance & Custodial Supplies</i>	+	<i>800</i>
<i>Equipment</i>	+	<i>223,958</i>
<i>Furniture</i>	-	<i>1,000</i>
<i>Library Material</i>	+	<i>20,616</i>
<i>Contractual</i>	+	<i>875,392</i>
<i>Telecommunications</i>	-	<i>31,000</i>
<i>Maintenance & Repairs - Vehicles</i>	+	<i>3,000</i>
<i>Maintenance & Repairs - Buildings</i>	+	<i>1,791,502</i>
<i>Information Systems Services</i>	+	<i>32,325</i>
<i>Building Rent</i>	-	<i>6,579</i>

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<i>Heat, Light, & Power</i>	-	<u>5,000</u>
	+	<u>\$1,104,582</u>

RESULT:	ADOPTED [Unanimous]
MOVER:	Earl G. Simons Ed. D
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltzes, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

8. FY'21 Non-City Fund Budget Modifications (ID # 2474)

Recommended Motion for Consideration by the Board of Trustees:

Below is a summary of the budget modifications that have occurred from January 2021 to May 2021 that the Board has approved on the monthly reports. I move that the Board of Trustees modify the Fiscal Year 2021 Non-City Fund Budgets as follows:

Fines and Fees Fund

Appropriations

<i>Equipment</i>	+	1,245
<i>Contractual Services</i>	-	<u>1,245</u>
	+	<u>\$0</u>

State General Fund

Appropriations

<i>General Supplies</i>	-	6,250
<i>Contractual Services</i>	+	250
<i>Telecommunications</i>	+	5,000
<i>Information Systems Services</i>	+	<u>1,000</u>
		<u>\$0</u>

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RESULT:	ADOPTED [Unanimous]
MOVER:	Earl G. Simons Ed. D
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

9. FY'22 City General Fund Budget (ID # 2471)

Ms. Mihaltses inquired if the city will release COVID relief funds. Mr. Walcott and Jonathan Chung, Director of Government Affairs, reported that the City has not indicated that any funding will be given to offset COVID relief funding. However, in our latest testimony to the City, it was indicated that funds were being exhausted for COVID-related purchases and suggest the City provide additional funding to cover these expenses.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the FY'22 City General Fund Budget as detailed in the Fiscal Year 2022 City General Fund Budget document dated June 24, 2021, and adopt the budget amounts as indicated in the Fiscal Year 2022 City General Fund Budget document.

RESULT:	ADOPTED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

10. FY'22 State General Fund Budget (ID # 2467)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the FY'22 State General Fund Budget as detailed in the Fiscal Year 2022 State General Fund Budget document dated June 4 2021, and adopt the budget amounts as indicated in the Fiscal Year 2022 State General Fund Budget document.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

11. FY'22 Workers' Compensation Fund Budget (ID # 2468)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the FY'22 Workers' Compensation Fund Budget as detailed in the Fiscal Year 2022 Workers' Compensation Fund Budget document dated June 24, 2021.

RESULT:	ADOPTED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

12. FY'22 Board Designated Budget (ID # 2470)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the FY'22 Board-Designated Fund Budget as detailed in the Fiscal Year 2022 Board-Designated Fund Budget document dated June 24, 2021.

RESULT:	ADOPTED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

13. FY'22 Federal General Fund Budget (ID # 2469)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the FY'22 Federal General Fund Budget as detailed in the Fiscal Year 2022 Federal General Fund Budget document dated June 24, 2021.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

14. FY'22 Fines & Fees Budget (ID # 2472)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the FY'22 Fines & Fees Fund Budget as detailed in the Fiscal Year 2022 Fines & Fees Fund Budget document dated June 24, 2021.

RESULT:	ADOPTED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

15. Investment Policy Update (ID # 2505)

Michael Tragale, Chief Financial Officer and Sr. VP, reported that the significant change is a recommendation of eliminating alternative investments, which have too many risk factors and higher fees. Mr. Tragale stated that Wilmington Trust recommended increasing the targets on global equities and global fix investments and improving on the returns.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees adopt an updated Investment Policy as set forth in the attachment.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner Esq.
SECONDER:	Judy E. Bergtraum Esq.
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

16. Approval of the Proposed QPL Foundation – FY 2022 Budget (ID # 2497)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees approve the adoption of the Fiscal Year 2022 Queens

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Public Library Foundation General Fund Budget, which was previously approved by the Foundation's Board of Directors on June 15, 2021.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner Esq.
SECONDER:	Pauline Healey
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

17. Property Casualty Insurance - June 2021 (ID # 2492)

Larry Vedilago, Director of Risk Management, reported that the renewals were negotiated with less than a 4% renewal increase, with a savings of approximately \$75,000. The Library renewals was based upon the Library and not the industry's performance. Haeda thanked Larry for the hard work and dedication.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees award the Property and Casualty Insurance Program, as provided above, to Arthur J. Gallagher & Co., effective July 1, 2021 through June 30, 2022.

RESULT:	ADOPTED [Unanimous]
MOVER:	Haeda Mihaltses
SECONDER:	Judy E. Bergtraum Esq.
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

18. Online Computer Library Center, Inc. - Annual Subscription Contract Authorization (ID # 2494)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees authorize the President and CEO to enter into an agreement with OCLC in the amount of \$201,058.96 for the subscription services described above for a one-year period.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	George Russo Esq
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

19. The New York Academy of Sciences for Educational Program Services at the Hunters Point Library Contract Authorization (ID # 2495)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees authorize the President and CEO to enter into an agreement with the New York Academy of Sciences at the estimated cost of \$82,000 for educational program services at the Hunters Point Community Library for a term of six months.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	George Russo Esq
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

20. Custodial Supplies - Contract Authorization (ID # 2496)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees authorize the President and CEO to execute contracts with American Paper Towel Co. LLC. as the prime-awarded firm and W.B Mason Co. Inc. and I. Janvey & Sons, Inc. as supplementary-awarded firms for custodial supplies for a (3) three year term with (2) two one year options to renew at the rates contained herein.

	American Paper & Supply Co.	B. Minimum percentage discount off the Manufacturer Suggested Retail Price for all other custodial, green products, industrial and other supplies not listed on the Library’s custodial supply list.					29.50%
	A. Pricing for Custodial Supply List						
	Manufacturer	Category	Description	Unit of Measure	Estimated Annual Quantit	Bid Unit Price	Bid Extended Price (Est. Annual

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					ies		Qty x Bid Unit \$)
1	KIMBERLY-CLARK CORP.	Paper Towels	KC 01005 Bleached Roll Towel 6/1000 feet	12/case	1086	\$36.2 3	\$39,341. 64
2	KIMBERLY-CLARK CORP.	Toilet Tissue	KC 7805 JR JUMBO TOILET TISSUE - 12 x 1000' 2-Ply, 9", Eco Logo. 40% Post Consumer Recycled Content. 100% Total Consumer Recycled	12/case	1335	\$31.5 0	\$42,052. 50
3	KIMBERLY-CLARK CORP.	Toilet Seat Covers	KC 07410 TOILET SEAT COVER - 24 pks x 125, SIZE 15in x 18in	24/case	130	\$52.4 2	\$6,814.1 7
4	INOPAK	Hand Soap	CLEARLY GREEN FOAM SOAP (6x1000ml) 5080-FL1000 6/cs	6/Case	322	\$33.2 8	\$10,715. 67
5	ALUF PLASTICS DIVISION	Plastic Liners	3347XXX BLACK LINER 40- 45 GAL (100/cs) VCX3347XXX	100/Cas e	909	\$23.8 7	\$21,697. 95
6	American Paper & Supply	Plastic Liners	2433 LINER (8) CLEAR - ROLLS (1000/cs) 12-16 Gal	1000/Ca se	35	\$17.9 2	\$627.27
7	American Paper & Supply	Plastic Liners	RB 46 LINER BLUE (40/45 GAL) 23x17x46 100/cs	100/Cas e	43	\$22.4 4	\$964.99
8	American Paper & Supply	Plastic Liners	HEAVY DUTY CONTRACTOR TRASH BAGS 18"x16"x45", roll of 100	each	81	\$41.3 6	\$3,350.4 5
9	American Paper & Supply	Plastic Liners	2433 LINER (8) BLACK - ROLLS (1000/cs) 12-16 Gal	1000/Ca se	80	\$17.9 2	\$1,433.7 7
10	American Paper & Supply	Plastic Liners	23X17X46XH HEAVY LINER CLEAR 100/cs #174615CL	100/Cas e	184	\$25.7 9	\$4,745.7 7
11	ESSENDANT	Gloves	NITRILE FLOCK LINE GLOVES Boardwalk Green Flock Lined Nitrile Gloves Med dozen BWK 183M	dozen	6	\$20.0 7	\$120.39
12	THE SAFETY ZONE	Gloves	GLOVE LEATHER PALM KNIT WRIST	dozen	493	\$1.67	\$823.31
13	SPARTAN CHEMICAL CO.,INC.	Chemicals	SPARCREME (12X32oz) Liquid Creme Cleanser	12/Case	30	\$29.4 1	\$882.35
14	SPARTAN CHEMICAL CO.,INC.	Chemicals	BIOTRANSPORT #1 CONSUME Ecolyzer (4x2ltrs)	4/Case	181	\$55.2 0	\$9,991.6 7
15	SPARTAN CHEMICAL CO.,INC.	Chemicals	SPRAY BUFF (4X1 Gallon)	4/Case	56	\$37.9 8	\$2,126.8 8

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1 6	SPARTAN CHEMICAL CO.,INC.	Chemicals	BONNET & TRAFFIC LANE Carpet Cleaner(4X1) 1 gal	4/Case	48	\$67.5 0	\$3,240.1 6
1 7	SPARTAN CHEMICAL CO.,INC.	Chemicals	CX3 BIO-ASSIST EXTRACTION CARPET (4X1 Gal)	4/Case	156	\$50.7 7	\$7,920.3 1
1 8	SPARTAN CHEMICAL CO.,INC.	Chemicals	SSE CARPET PRESPRAY (12 Qts)	12 Qts/ Case	20	\$25.9 2	\$518.43
1 9	SPARTAN CHEMICAL CO.,INC.	Chemicals	SSE CARPET PRESPRAY & SPOTTER (4x1 Gal)	4/Case	80	\$27.6 3	\$2,210.7 2
2 0	SPARTAN CHEMICAL CO.,INC.	Chemicals	SPARTAN COG #8 DAMP MOP (4x2 Liter) lemon scent	4/Case	72	\$24.1 6	\$1,739.2 9
2 1	SPARTAN CHEMICAL CO.,INC.	Chemicals	SPARTAN COG #18 BIORENEWABLE Glass Cleaner 4x2 liters scent - waterfall	4/Case	59	\$51.2 3	\$3,022.5 0
2 2	SPARTAN CHEMICAL CO.,INC.	Chemicals	SPARTAN COG #1 NABC (4x2 liters) scent - floral	4/Case	167	\$84.1 2	\$14,047. 65
2 3	SPARTAN CHEMICAL CO.,INC.	Chemicals	TOUGH DUTY (1 Qt) ALL PURPOSE DEGREASER sent - floral	12/case	77	\$30.1 0	\$2,318.0 5
2 4	SPARTAN CHEMICAL CO.,INC.	Chemicals	SUNNYSIDE (5 gallon pail) 18% FINISH WAX	1 pail	255	\$66.0 4	\$16,840. 20
2 5	CLAIRE MANUFACTU RING CO.	Chemicals	GUM REMOVER SPRAY 6.5oz 12/cs #CL813	12/case	6	\$40.6 4	\$243.84
2 6	SPARTAN CHEMICAL CO.,INC.	Chemicals	SIGN OFF (1 Qrt) PLEXI GLASS CLEANER - scent floral	12/case	34	\$25.3 7	\$862.67
2 7	CLAIRE MANUFACTU RING CO.	Chemicals	SA STAINLESS STEEL CLEANER 12x20 oz. Aero Oil based C-841	12/case	29	\$45.8 4	\$1,329.4 5
2 8	SPARTAN CHEMICAL CO.,INC.	Chemicals	NAD-75 WAX STRIPPER (5 gallon pail) Non-Ammoniated	1 pail	120	\$45.3 9	\$5,446.8 0
2 9	SPARTAN CHEMICAL CO.,INC.	Chemicals	SHINELINE EMULISIFER PLUS (5 gallon pail) STRIPPER scent - fresh	1 pail	12	\$65.5 8	\$786.96
3 0	SPARTAN CHEMICAL	Chemicals	GRAFFITI REMOVER SAC 12/32 oz.	12/case	12	\$76.4 2	\$917.02

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	CO.,INC.						
3 1	RUBBERMAID COMMERCIAL PRODUCTS	Brooms/Brushes /Dust Pans	R/M 6320 BRO TOILET BOWL BRUSH TURKS HEAD	each	69	\$5.13	\$354.20
3 2	O'DELL CORPORATION	Brooms/Brushes /Dust Pans	COUNTER BRUSH #00729	dozen	20	\$2.93	\$58.67
3 3	O'DELL CORPORATION	Brooms/Brushes /Dust Pans	DECK BRUSH - PALMYRA	dozen	25	\$3.32	\$83.00
3 4	RUBBERMAID COMMERCIAL PRODUCTS	Brooms/Brushes /Dust Pans	R/M 2531 LOBBY DUST PAN (6/cs)	6/Case	119	\$10.9 6	\$1,304.2 4
3 5	American Paper & Supply	Brooms/Brushes /Dust Pans	5' THREADED METAL TIP HANDLE	each	24	\$3.12	\$74.88
3 6	WORLD AND MAIN (CRANBURY) LLC	Brooms/Brushes /Dust Pans	18" PALMYRA GARAGE BROOM BWK 20118	dozen	17	\$6.94	\$117.98
3 7	American Paper & Supply	Brooms/Brushes /Dust Pans	24" PUSH BROOM FINE SWEEP 12/cs	12/case	47	\$102. 23	\$4,804.6 5
3 8	O'DELL CORPORATION	Brooms/Brushes /Dust Pans	CORN BROOM JANITOR #12 (6/pk) #00712	each	31	\$6.20	\$192.20
3 9	American Paper & Supply	Brooms/Brushes /Dust Pans	LOBBY TOY BROOM - CORN 12/pk	each	207	\$2.36	\$488.52
4 0	DELTA INDUSTRIES	Spray Bottles & Triggers	SPRAY BOTTLE 32oz W/TRIGGER COMPLETE	each	324	\$1.50	\$486.00
4 1		Spray Bottles & Triggers	Spray Bottle 32oz Bottle Only	each	40	\$0.87	\$34.74
4 2	3M	Dusters	3M EASY TRAP FLIP HOLDER 23" 6/cs #59247	6/case	41	\$42.8 3	\$1,755.9 9
4 3	3M	Dusters	3M EASY TRAP DUSTER 8"X125' 1 roll/cs #55654	each	78	\$49.2 8	\$3,844.1 4
4 4	KIMBERLY- CLARK CORP.	Wipes	KC 05812 WYPALL L30 WIPERS 1/4 fold 90/pk, 12pks/cs	12/case	267	\$39.3 2	\$10,498. 58
4 5		Wipes	16X25 YELLOW TREATED DUST	500/case	56	\$43.1 2	\$2,414.4 6
4 6	RUBBERMAID COMMERCIAL PRODUCTS	Mopping Products	R/M 7580-88 YEL WAVE BUCKET + WRINGER	each	35	\$69.8 8	\$2,445.8 0

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47	RUBBERMAID COMMERCIAL PRODUCTS	Mopping Products	R/M 7570-88 YEL WAVEBRAKE 35qt bucket & casters	each	16	\$62.79	\$1,004.59
48	American Paper & Supply	Mopping Products	20oz SADDLE MOP 8ply COTTON 12/cs #83020	12/case	1800	\$2.05	\$3,690.00
49	O'DELL CORPORATION	Mopping Products	DM 24-5 DUST MOP DISPOSABLE 12/cs	each	247	\$2.51	\$619.15
50	O'DELL CORPORATION	Mopping Products	SNAP-ON DUST MOP HANDLE 15/16 x 60" UNS 1490/ H600	each	13	\$5.95	\$77.31
51	O'DELL CORPORATION	Mopping Products	DUST MOP FRAME 24 X 5 CLIP ON 12/cs	each	22	\$2.35	\$51.63
52	RUBBERMAID COMMERCIAL PRODUCTS	Mopping Products	R/M H246 GRAY 60" MOP HANDLE FIBERGLASS GRIPPER	each	70	\$13.67	\$956.67
53	RUBBERMAID COMMERCIAL PRODUCTS	Mopping Products	BLUE/ WHITE FLOOR FINISH MOP	each	742	\$4.47	\$3,314.91
54	RUBBERMAID COMMERCIAL PRODUCTS	Mopping Products	R/M 6112 YELLOW WET MOP SIGN Caution Multilingual (6/cs)	each	50	\$8.71	\$435.33
55	3M	Floor & Hand Pads & Sponges	17 BLACK STRIP PAD 5/cs	5/case	20	\$11.00	\$220.00
56	3M	Floor & Hand Pads & Sponges	17 RED BUFFING PAD 5/cs	5/case	26	\$10.57	\$274.81
57	3M	Floor & Hand Pads & Sponges	17 BLUE SCRUBING PAD 5/cs	5/case	22	\$10.57	\$232.53
58	3M	Floor & Hand Pads & Sponges	20 BLUE SCRUB/ CLEAN PAD 5/cs	5/case	14	\$13.73	\$192.28
59	3M	Floor & Hand Pads & Sponges	20 WHITE POLISH PAD 5/cs	5/case	23	\$13.73	\$315.89
60	3M	Floor & Hand Pads & Sponges	20 BLACK STRIP PAD 5/cs	5/case	5	\$14.29	\$71.46
61	3M	Floor & Hand Pads & Sponges	20 RED BUFF PAD 5/cs	5/case	11	\$13.75	\$151.22
62	3M	Floor & Hand Pads & Sponges	74 MED DUTY SCRUB SPONGE 20/cs	20/case	88	\$13.35	\$1,175.19
63	GREEN KLEAN	Floor Machines	#148 SPECTRUM / CARPETMASTER Vacuum Bags 10/pk GK-CMASTR	10/pack	107	\$7.46	\$798.28

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6 4	GREEN KLEAN	Floor Machines	VACUUM BAG - EUREKA MM MIGHTY Mite 3/pk 60296/GK EurMM	3/pack	26	\$2.38	\$61.92
6 5	GREEN KLEAN	Floor Machines	HEPA FILTER H13 #1471250600/ GK-CMH13	each	71	\$9.34	\$663.29
6 6	American Paper & Supply	Squeegee & Scrapers	SCRAPER 3" (PUTTY)	each	58	\$2.16	\$125.16
6 7	ESSENDANT	Squeegee & Scrapers	18" BRASS WINDOW SQUEEGEE COMPLETE UNG GS45	each	30	\$16.2 8	\$488.29
6 8	RUBBERMAID COMMERCIA L PRODUCTS	Waste Receptacles	DOLLY FOR 32/44/55 GALLON (2/cs)	each	18	\$33.5 3	\$603.47
6 9	RUBBERMAID COMMERCIA L PRODUCTS	Waste Receptacles	R/M 2632 GRAY - 32 GAL BRUTE	each	21	\$21.6 4	\$454.54
7 0	RUBBERMAID COMMERCIA L PRODUCTS	Waste Receptacles	R/M 2631 GRAY LID 32 GAL	each	25	\$7.55	\$188.82
7 1	RUBBERMAID COMMERCIA L PRODUCTS	Waste Receptacles	R/3 2963 GRAY - 10 QT BUCKET	each	11	\$6.29	\$69.18
7 2	WORLD AND MAIN (CRANBURY) LLC	Shovels & Tools	STEEL D HANDLE SCOOP SHOVEL SVSS10 (6/pk)	each	22	\$18.8 6	\$414.86
7 3	American Paper & Supply	Shovels & Tools	STEEL ICE CHOPPER IC57 5"X7" / Heavy Duty Ice Chopper 4/pk	each	37	\$18.2 4	\$674.76
7 4	American Paper & Supply	Shovels & Tools	SHOVEL PUSH 24"X12" STEEL HD24 (6/pk) #24P	each	46	\$17.4 3	\$801.97
7 5	HOSPITAL SPECIALTY CO.	Deodorants	AIRWORKS FRUIT BASKET PASSIVE AIR REFILL (6/BX) AWPA299-BX	6/box	222	\$45.5 8	\$10,119. 74
7 6	IMPACT PRODUCTS, INC.	Deodorants	TIME RELEASE URINAL SCREEN W/ 3oz. DEODORANT BLOCK (dz) 12/bx	12/box	36	\$13.8 4	\$498.39
7 7	ESSENDANT	Food Services/Kitche n Supply	PALMOLIVE DISHWASHING LIQUID (9x28oz)	9/case	102	\$24.9 5	\$2,544.7 0
7 8	ESSENDANT	Safety Products	FLASHLIGHT BGT 10500	each	9	\$8.51	\$76.56
7	SAFETY ZONE	Safety Products	RH-LL-1 UNCORDER EAR	10 boxes/ca	38	\$24.5	\$932.73

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9			PLUGS 200/bx, 10bx/cs	se		5		
80	WORLD AND MAIN (CRANBURY) LLC	Shovels & Tools	METAL LEAF RAKE ASLR	each	7	\$5.90	\$41.27	
81	PRESIDENT CONTAINER INC.	Packaging Materials	#42 CORRUGATED CARTON (25/BUNDLE)	bundle	605	\$27.06	\$16,371.30	
82	IMPACT PRODUCTS, INC.	Safety Products	DUST MASK 50/BOX - 12BX/CS 7300b	50/box	42	\$4.73	\$198.80	
83	IMPACT PRODUCTS, INC.	Safety Products	PROGUARD SAFETY GLASSES ES-VS (12/bx)	12/box	71	\$4.73	\$336.07	
84	WORLD AND MAIN (CRANBURY) LLC	Safety Products	YELLOW CAUTION TAPE 3"X1000'EA	each	50	\$9.53	\$476.62	
Total								\$285,814.54

W.B Mason Co. Inc.	B. Minimum percentage discount off the Manufacturer Suggested Retail Price for all other custodial, green products, industrial and other supplies not listed on the Library's custodial supply list.	38.00%
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A. Pricing for Custodial Supply List

	Manufacturer	Category	Description	Unit of Measure	Estimated Annual Quantities	Bid Unit Price	Bid Extended Price (Est. Annual Qty x Bid Unit \$)
1	KIMBERLY CLARK	Paper Towels	SCOTT ESSENTIAL HIGH CAP HRT CASE	12/case	1086	\$31.64	\$34,363.33
2	KIMBERLY CLARK	Toilet Tissue	SCOTT ESSENTIAL JUMBO ROLL BATH TISSUE	12/case	1335	\$28.19	\$37,632.95
3	KIMBERLY CLARK	Toilet Seat Covers	SCOTT PERSONAL SEAT COVER	24/case	130	\$48.48	\$6,302.95

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4	NATIONAL CHEMICAL LABRS	Hand Soap	OCEAN MIST FOAMING HAND CLEANER 1000ML/CS	6/Case	322	\$23.51	\$7,568.69
5	HERITAGE	Plastic Liners	43X47 LINER BLACK 100/CT	100/Case	909	\$15.87	\$14,429.18
6	HERITAGE	Plastic Liners	24X33, 8.00 Mic, Natural, 12-16 Gallon, 20/50/cs	1000/Case	35	\$20.24	\$708.47
7	HERITAGE	Plastic Liners	40X46, 1.30 Mil, Blue, 40-45 Gallon, 100/cs	100/Case	43	\$18.68	\$803.42
8	HERITAGE	Plastic Liners	43X47, 3.00 Mil, Black, 56 Gallon, 75/cs	each	81	\$29.80	\$2,413.80
9	HERITAGE	Plastic Liners	24X33, 8.00 Mic, Black, 12-16 Gallon, 20/50/cs	1000/Case	80	\$20.24	\$1,619.37
10	HERITAGE	Plastic Liners	40X46, 1.10 Mil, Clear, 40-45 Gallon, 125/cs	100/Case	184	\$18.89	\$3,476.63
11	BOARDWALK	Gloves	Nitrile Flock-Lined Gloves, Large, Green, Dozen	dozen	6	\$14.44	\$86.65
12	THE SAFETY ZONE	Gloves	Gloves, Leather, Palm Gunn Cut, Rubberized, Mens, 12 Pairs	dozen	493	\$21.01	\$10,358.19
13	NATIONAL CHEMICAL LABRS	Chemicals	SOFT N' CREAMY Deodorizing Crème Cleanser, 32 oz 12CT	12/Case	30	\$22.44	\$673.26
14	NATIONAL CHEMICAL LABRS	Chemicals	DUAL-BLEND #11 Sha-Zyme, 80 Oz. 4 PER CT	4/Case	181	\$42.56	\$7,702.98
15	NATIONAL CHEMICAL LABRS	Chemicals	POP & SHINE RTU Gloss Restorer, 32 oz/12 ct	4/Case	56	\$28.08	\$1,572.72
16	NATIONAL CHEMICAL LABRS	Chemicals	ALL-IN-ONE™ Encapsulating Carpet Brush / Bonnet Cleaner, 1 gal 4ct	4/Case	48	\$55.68	\$2,672.84
17	NATIONAL CHEMICAL LABRS	Chemicals	EDGE PLUS™ Encapsulating Carpet Extraction Cleaner, 1 gal 4 ct	4/Case	156	\$24.25	\$3,783.41
18	NATIONAL CHEMICAL LABRS	Chemicals	EXTREME PLUS™ Encapsulating Universal Carpet Spot Remover, 32 oz 12 CT	12 Qts/Case	20	\$28.56	\$571.16
19	NATIONAL CHEMICAL	Chemicals	SOIL FIGHTER PLUS™ Encapsul Resoil Resistant Pre-	4/Case	80	\$42.52	\$3,401.2

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	LABRS		Spray Conc, 1 gal 4 CT				6
20	NATIONAL CHEMICAL LABRS	Chemicals	DUAL-BLEND #4 Earth Sense® pH Neutral All Purpose Cleaner, 80 Oz.4 CT	4/Case	72	\$76.00	\$5,472.00
21	NATIONAL CHEMICAL LABRS	Chemicals	DUAL-BLEND #1 Earth Sense® Glass & Window Cleaner, 80 Oz. 4 CT	4/Case	59	\$106.40	\$6,277.60
22	NATIONAL CHEMICAL LABRS	Chemicals	DUAL-BLEND #20 Bathroom Plus Concentrate, 80 Oz. 4 CT	4/Case	167	\$59.12	\$9,872.34
23	NATIONAL CHEMICAL LABRS	Chemicals	RUFF N' READY Spray and Wipe Degreaser Cleaner, 32 oz 12 CT	12/case	77	\$19.80	\$1,524.60
24	NATIONAL CHEMICAL LABRS	Chemicals	VISIONS Wet Look / Multi-Speed Floor Finish, 5 gal	1 pail	255	\$43.31	\$11,042.84
25	BOARDWALK	Chemicals	Chewing Gum and Candle Wax Remover, 6 oz Aerosol Spray, 12/ Carton	12/case	6	\$35.05	\$210.32
26	NATIONAL CHEMICAL LABRS	Chemicals	KLEER BRITE Non-Ammoniated Window & Glass Cleaner, 32 oz 12 CT	12/case	34	\$19.80	\$673.20
27	NATIONAL CHEMICAL LABRS	Chemicals	GLIMMER Stainless Steel Cleaner, aerosol 12 CT	12/case	29	\$29.13	\$844.66
28	NATIONAL CHEMICAL LABRS	Chemicals	EXPOSE Non-Ammoniated Wax and Floor Finish Stripper, 5 gal	1 pail	120	\$21.25	\$2,550.32
29	NATIONAL CHEMICAL LABRS	Chemicals	BARE BONES™ No-Rinse / No-Scrub Liquifying Stripper, 5 gal	1 pail		\$47.75	\$-
30	BOARDWALK	Chemicals	Vandalism Mark Remover, 16 oz Aerosol Spray, 12/ Carton	12/case	12	\$56.62	\$679.45
31	RUBBERMAID	Brooms/Brushes /Dust Pans	Toilet Bowl Brush, White Plastic	each	69	\$1.52	\$104.59
32	BOARDWALK	Brooms/Brushes /Dust Pans	Counter Brush, Tampico Fill, 8" Long, Tan Handle	dozen	20	\$4.59	\$91.79
33	BOARDWALK	Brooms/Brushes /Dust Pans	Deck Brush Head, 10" Wide, Palmyra Bristles	dozen	25	\$4.18	\$104.47
34	RUBBERMAID	Brooms/Brushes /Dust Pans	Lobby Pro Upright Dustpan, w/Wheels, 12 1/2 ", Polypropylene w/Vinyl Coat, Black	6/Case	119	\$10.93	\$1,300.23

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3 5	BOARDWALK	Brooms/Brushes /Dust Pans	Metal Tip Threaded Hardwood Broom Handle, 15/16" Dia X 60" Long	each	24	\$2.86	\$68.72
3 6	BOARDWALK	Brooms/Brushes /Dust Pans	Floor Brush Head, 3 1/4" Natural Palmyra Fiber, 18"	dozen	17	\$8.65	\$147.09
3 7	BOARDWALK	Brooms/Brushes /Dust Pans	Floor Brush Head, 3 1/4" Natural Palmyra Fiber, 24"	12/case	47	\$9.84	\$462.58
3 8	BOARDWALK	Brooms/Brushes /Dust Pans	Angler Broom, Plastic Bristles, 53" Wood Handle, Yellow	each	31	\$6.25	\$193.83
3 9	CONTINENTAL	Brooms/Brushes /Dust Pans	Clean Sweep® Corn Blend Warehouse Broom 28#	each	207	\$5.64	\$1,167.9 2
4 0	BOARDWALK	Spray Bottles & Triggers	Trigger Spray Bottle, 32 oz, Clear/Red, HDPE, 3/Pack	each	324	\$6.51	\$2,107.7 1
4 1	TOLCO	Spray Bottles & Triggers	Plastic Bottle, 32 Oz.	each		\$0.67	\$-
4 2	3M	Dusters	Easy Trap Flip Holder, 4" x 23"	6/case	41	\$263. 85	\$10,817. 96
4 3	3M	Dusters	Easy Trap Duster, 8" x 125ft Roll	each	78	\$47.1 3	\$3,675.8 5
4 4	KIMBERLY CLARK	Wipes	WYPALL L 30 DRC TOWELS CS	12/case	267	\$31.1 7	\$8,321.9 7
4 5	LEGACY	Wipes	Dust Cloth, Yellow, Mineral Oil Treated, 1/4 Fld Poly, 16"x24", 10/50	500/case	56	\$35.4 6	\$1,985.9 4
4 6	RUBBERMAID	Mopping Products	Wavebrake 35 Quart Bucket/Wringer Combinations, Yellow	each	35	\$57.8 5	\$2,024.8 4
4 7	RUBBERMAID	Mopping Products	Wavebrake 35 Quart Bucket/Wringer Combinations, Yellow	each	16	\$94.1 4	\$1,506.1 9
4 8	ABCO	Mopping Products	20oz Wht Cotton Looped End, Wet Mop Head w/ 5" Head Band 12CT	12/case	1800	\$33.1 1	\$59,589. 47
4 9	BOARDWALK	Mopping Products	Disposable Cut End Dust Mop Head, Cotton/synthetic, 24w X 5d, White	each	247	\$4.58	\$1,131.0 0
5 0	BOARDWALK	Mopping Products	Clip-On Dust Mop Handle, Lacquered Wood, Swivel Head, 1" Dia. X 60in Long	each	13	\$9.62	\$125.07

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5 1	BOARDWALK	Mopping Products	Clip-On Dust Mop Frame, 24w X 5d, Zinc Plated	each	22	\$3.11	\$68.32
5 2	RUBBERMAID	Mopping Products	Fiberglass Gripper Mop Handle, Yellow/Gray	each	70	\$19.79	\$1,385.26
5 3	ABCO	Mopping Products	24oz Blue/ Wht Rayon Loop End, Finish Wet Mop w/ 5" Head Band 12 CT	each	742	\$56.97	42,270.57
5 4	RUBBERMAID	Mopping Products	Multilingual "Caution" Floor Sign, Plastic, 11 x 1 1/2 x 26, Bright Yellow	each	50	\$7.87	\$393.68
5 5	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,STRIP,BLACK,17",5/CT	5/case	20	\$8.16	\$163.16
5 6	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,BUFFING,RED,17",5/CT	5/case	26	\$8.16	\$212.11
5 7	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,CLEANER,BLUE,17",5/CT	5/case	22	\$8.16	\$179.47
5 8	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,CLEANER,BLUE,20",5/CT	5/case	14	\$10.47	\$146.63
5 9	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,POLISHING,WHIT,20",5/CT	5/case	23	\$10.47	\$240.89
6 0	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,STRIP,BLACK,20",5/CT	5/case	5	\$10.47	\$52.37
6 1	ACS	Floor & Hand Pads & Sponges	PAD,FLOOR,BUFFING,RED,20",5/CT	5/case	11	\$10.47	\$115.21
6 2	BOARDWALK	Floor & Hand Pads & Sponges	Medium Duty Scrubbing Sponge, 3 3/5 X 6 1/10, Yellow/green, 20/carton	20/case	88	\$11.20	\$985.60
6 3	HOOVER	Floor Machines	Disposable Vacuum Bags, Standard CU2, 10/Pack	10/pack	107	\$16.48	\$1,763.81
6 4	HOOVER	Floor Machines	Disposable Allergen Filtration Bags For Commercial WindTunnel Vacuum, 3/Pack	3/pack	26	\$6.68	\$173.79
6 5	NO BID	Floor Machines	NO BID	each	71	\$0.00	\$-
6 6	RED DEVIL	Squeegee & Scrapers	Wall Scraper, 3" Wide, Stiff	each	58	\$3.38	\$195.98
6 7	UNGER	Squeegee & Scrapers	Golden Clip Brass Squeegee Complete, 18" Wide	each	30	\$15.00	\$450.00
6 8	RUBBERMAID	Waste Receptacles	Brute Round Twist On/Off Dolly, 250lb Capacity, 18dia x 6	each	18	\$30.26	\$544.74

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			5/8h, Black				
6 9	RUBBERMAID	Waste Receptacles	Round Brute Container, Plastic, 32 gal, Gray	each	21	\$19.8 8	\$417.57
7 0	RUBBERMAID	Waste Receptacles	Round Flat Top Lid, for 32-Gallon Round Brute Containers, 22 1/4", dia., Gray	each	25	\$6.64	\$166.05
7 1	RUBBERMAID	Waste Receptacles	10 Quart Plastic Utility Pail, 10 1/2 Diameter x 10 1/4h, Gray Plastic	each	11	\$5.55	\$61.02
7 2	UNION TOOLS	Shovels & Tools	General-Purpose Street Shovel, D-Handle, #2, 34-Inch Handle	each	22	\$26.1 8	\$575.94
7 3	NO BID	Shovels & Tools	NO BID	each	37	\$0.00	\$-
7 4	UNION TOOLS	Shovels & Tools	Steel Street Shovel, D-Handle, #4, 38in Handle	each	46	\$36.7 3	\$1,689.4 1
7 5	HOSPITAL SPEC CO	Deodorants	AIRWORKS 3.0 FRUIT BASKET, 6/BX	6/box	222	\$38.8 9	\$8,634.6 3
7 6	IMPACT	Deodorants	Block Deodorizing Urinal Screen, 3.5 oz., Camphor Cherry, Pink, 12/CT	12/box	36	\$17.7 4	\$638.53
7 7	PALMOLIVE COLG	Food Services/Kitchen Supply	Dishwashing Liquid, 25 oz. Bottle, Original Scent, 9/CT	9/case	102	\$26.8 1	\$2,734.6 7
7 8	ESSENDANT	Safety Products	Industrial Heavy-Duty Flashlight, 2D (Sold Separately), Yellow/Black	each	9	\$6.54	\$58.83
7 9	3M	Safety Products	E·A·R TaperFit 2 Self-Adjusting Earplugs, Uncorded, Foam, Yellow, 200 Pairs	10 boxes/case	38	\$41.1 4	\$1,563.2 0
8 0	NO BID	Shovels & Tools	NO BID	each	7	\$0.00	\$-
8 1	WB MASON CO	Packaging Materials	Corrugated boxes, 18" x 14" x 10", Kraft, 25/BD	bundle	605	\$26.2 6	\$15,889. 21
8 2	GERSON	Safety Products	Nuisance Dust Mask, 50/Box	50/box	42	\$9.63	\$404.53
8 3	CREWS	Safety Products	Checkmate Wraparound Safety Glasses, CLR Polycarb Frm, Uncoated CLR Lens, 12/Box	12/box	71	\$19.7 7	\$1,403.5 6
8 4	EMPIRE	Safety Products	Caution Barricade Tape, 3" x 1000ft, Yellow/Black	each	50	\$8.53	\$426.32

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Total	\$358,220
:	.86

	I. Janvey & Sons	B. Minimum percentage discount off the Manufacturer Suggested Retail Price for all other custodial, green products, industrial and other supplies not listed on the Library's custodial supply list.		35.00%			
	A. Pricing for Custodial Supply List						
	Manufacturer	Category	Description	Unit of Measure	Estimated Annual Quantities	Bid Unit Price	Bid Extended Price (Est. Annual Qty x Bid Unit \$)
1	Kimberly Clark	Paper Towels	KC 01005 Bleached Roll Towel 6/1000 feet	12/case	1086	\$34.60	\$37,575.60
2	Kimberly Clark	Toilet Tissue	KC 7805 JR Jumbo Toilet Tissue 12x1000' 2-ply	12/case	1335	\$30.80	\$41,118.00
3	Kimberly Clark	Toilet Seat Covers	KC 07410 TOILET SEAT COVER - 24 pks x 125, SIZE 15in x 18in	24/case	130	\$52.95	\$6,883.50
4	Triple S	Hand Soap	SSS FOAMCLEAN LOTION SKIN CLEANSER, 6/1000ML/CS	6/Case	322	\$45.65	\$14,699.30
5	Aluf	Plastic Liners	3347XXX BLACK LINER 40-45 GAL (100/cs) VCX3347XXX	100/Case	909	\$24.74	\$22,488.66
6	Aluf	Plastic Liners	24x33 Clear Liner(8) 1000/cs	1000/Case	35	\$34.90	\$1,221.50
7	Aluf	Plastic Liners	RB 46 LINER BLUE (40/45 GAL) 23x17x46 100/cs	100/Case	43	\$29.10	\$1,251.30
8		Plastic Liners		each	81		\$0.00
9	Aluf	Plastic Liners	2433 LINER (8) BLACK - ROLLS (1000/cs) 12-16 Gal	1000/Case	80	\$34.90	\$2,792.00
10	Aluf	Plastic Liners	23X17X46XH HEAVY LINER CLEAR 100/cs #174615CL	100/Case	184	\$35.20	\$6,476.80
11	Essendant	Gloves	NITRILE FLOCK LINE GLOVES Boardwalk Green Flock Lined Nitrile Gloves Med	dozen	6	\$20.20	\$121.20

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			dozen BWK 183M				
1 2	Safety Zone	Gloves	GLOVE LEATHER PALM KNIT WRIST	dozen	493	\$19.0 5	\$9,391.6 5
1 3	Triple S	Chemicals	SSS Liquid Scouring Crème, 12/cs	12/Case	30	\$34.7 0	\$1,041.0 0
1 4	Diversey	Chemicals	J-Fill Alpha-HP Multi-Surface Disinfectant Cleaner, 2/2.5L/CS	4/Case	181	\$70.1 5	\$12,697. 15
1 5	Diversey	Chemicals	SnapBack Spray Buff, 4/1gal/cs	4/Case	56	\$67.0 0	\$3,752.0 0
1 6	Triple S	Chemicals	SSS PreTreat Plus, 4/1gal/cs	4/Case	48	\$67.1 0	\$3,220.8 0
1 7	Triple S	Chemicals	SSS New Concept Extraction Cleaner, 4/1gal/cs	4/Case	156	\$63.8 0	\$9,952.8 0
1 8	Triple S	Chemicals	SSS All Purpose Spotter, 12/1qts/cs	12 Qts/ Case	20	\$51.1 0	\$1,022.0 0
1 9	Triple S	Chemicals	SSS Bio-Active PreSpray, 4/1gal/cs	4/Case	80	\$81.6 5	\$6,532.0 0
2 0	Triple S	Chemicals	J-Fill Alpha-HP Multi-Surface Cleaner, 2/2.5L/CS	4/Case	72	\$64.4 5	\$4,640.4 0
2 1	Diversey	Chemicals	J-Fill Glance NA Non- Ammoniated Glass Cleaner, 2/2.5L/CS	4/Case	59	\$59.7 0	\$3,522.3 0
2 2	Diversey	Chemicals	J-Fill Crew NA Non-Acid Bathroom Cleaner, 2/2.5L/cs	4/Case	167	\$78.0 5	\$13,034. 35
2 3	Triple S	Chemicals	SSS Maverick Super Duty Degreaser RTU, 12/1qts/cs	12/case	77	\$38.1 0	\$2,933.7 0
2 4	Diversey	Chemicals	Vectra Floor Sealer/Finish 5gal	1 pail	255	\$62.4 5	\$15,924. 75
2 5	Triple S	Chemicals	SSS Chewing Gum Remover 12/6.5oz/cs	12/case	6	\$34.9 5	\$209.70
2 6	Triple S	Chemicals	SSS Blue Glass Cleaner, 1 qt., 12/cs	12/case	34	\$27.5 0	\$935.00
2 7	Triple S	Chemicals	SSS Stainless Steel Maintainer, 12/16 Oz.	12/case	29	\$40.6 0	\$1,177.4 0
2 8	Diversey	Chemicals	Bravo Heavy Duty Low Odor Floor Stripper 5gal	1 pail	120	\$39.7 0	\$4,764.0 0
2 9	Diversey	Chemicals	Pro Strip Heavy Duty Floor Stripper 5gal	1 pail	12	\$71.2 5	\$855.00
3		Chemicals		12/case	12		\$0.00

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31	Rubbermaid	Brooms/Brushes /Dust Pans	R/M 6320 BRO TOILET BOWL BRUSH TURKS HEAD	each	69	\$2.00	\$138.00
32	Rubbermaid	Brooms/Brushes /Dust Pans	Counter Brush	dozen	20	\$40.80	\$816.00
33	Rubbermaid	Brooms/Brushes /Dust Pans	Deck Brush	dozen	25	\$49.20	\$1,230.00
34	Rubbermaid	Brooms/Brushes /Dust Pans	R/M 2531 LOBBY DUST PAN (6/cs)	6/Case	119	\$48.60	\$5,783.40
35	Triple S	Brooms/Brushes /Dust Pans	5' THREADED METAL TIP HANDLE	each	24	\$3.30	\$79.20
36	Essendant	Brooms/Brushes /Dust Pans	18" PALMYRA GARAGE BROOM BWK 20118	dozen	17	\$127.80	\$2,172.60
37	Triple S	Brooms/Brushes /Dust Pans	SSS 24" Push Broom, Fine Bristles, 12/cs	12/case	47	\$207.40	\$9,747.80
38	Rubbermaid	Brooms/Brushes /Dust Pans	Corn Broom	each	31	\$10.80	\$334.80
39	Rubbermaid	Brooms/Brushes /Dust Pans	Lobby Toy Broom	each	207	\$4.10	\$848.70
40	Tolco	Spray Bottles & Triggers	32oz Spray Bottle w/ Trigger Complete	each	324	\$1.55	\$502.20
41	Tolco	Spray Bottles & Triggers	32oz Spray Bottle, Bottle Only	each	40	\$0.78	\$31.20
42	3M	Dusters	3M EASY TRAP FLIP HOLDER 23" 6/cs #59247	6/case	41	\$298.80	\$12,250.80
43	Triple S	Dusters	SSS Bulldog Disposable Dusting Sheets, 6"x8", 125 ft/roll, 1 roll x 250 sheets, 250 sheets/Cs.	each	78	\$46.50	\$3,627.00
44	Kimberly Clark	Wipes	KC 05812 WYPALL L30 WIPERS 1/4 fold 90/pk, 12pks/cs	12/case	267	\$34.05	\$9,091.35
45		Wipes		500/case	56		\$0.00
46	Rubbermaid	Mopping Products	R/M 7580-88 YEL WAVE BUCKET + WRINGER	each	35	\$52.50	\$1,837.50
47	Rubbermaid	Mopping Products	R/M 7570-88 YEL WAVEBRAKE 35qt bucket & casters	each	16	\$51.60	\$825.60
48	Triple S	Mopping Products	20oz Cotton Mop, 8Ply , 12/cs	12/case	1800	\$38.70	\$69,660.00

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49	Triple S	Mopping Products	SSS Super Disposable Dust Mop, Natural, 5"x24", 12/Cs	each	247	\$4.25	\$1,049.75
50	Triple S	Mopping Products	SSS Quick Change Dust Mop Handle, 1"x60", 12/cs	each	13	\$7.00	\$91.00
51	Triple S	Mopping Products	SSS Dust Mop Frame, 5"x 24", 12/cs	each	22	\$2.30	\$50.60
52	Rubbermaid	Mopping Products	R/M H246 GRAY 60" MOP HANDLE FIBERGLASS GRIPPER	each	70	\$14.10	\$987.00
53	Rubbermaid	Mopping Products	BLUE/ WHITE FLOOR FINISH MOP	each	742	\$6.35	\$4,711.70
54	Rubbermaid	Mopping Products	R/M 6112 YELLOW WET MOP SIGN Caution Multilingual (6/cs)	each	50	\$6.80	\$340.00
55	Triple S	Floor & Hand Pads & Sponges	17 BLACK STRIP PAD 5/cs	5/case	20	\$12.20	\$244.00
56	Triple S	Floor & Hand Pads & Sponges	17 RED BUFFING PAD 5/cs	5/case	26	\$12.20	\$317.20
57	Triple S	Floor & Hand Pads & Sponges	17 BLUE SCRUBING PAD 5/cs	5/case	22	\$12.20	\$268.40
58	Triple S	Floor & Hand Pads & Sponges	20 BLUE SCRUB/ CLEAN PAD 5/cs	5/case	14	\$15.65	\$219.10
59	Triple S	Floor & Hand Pads & Sponges	20 WHITE POLISH PAD 5/cs	5/case	23	\$15.65	\$359.95
60	Triple S	Floor & Hand Pads & Sponges	20 BLACK STRIP PAD 5/cs	5/case	5	\$15.65	\$78.25
61	Triple S	Floor & Hand Pads & Sponges	20 RED BUFF PAD 5/cs	5/case	11	\$15.65	\$172.15
62	Triple S	Floor & Hand Pads & Sponges	74 MED DUTY SCRUB SPONGE 20/cs	20/case	88	\$13.00	\$1,144.00
63	Nilfisk	Floor Machines	#148 SPECTRUM / CARPETMASTER Vacuum Bags 10/pk GK-CMASTR	10/pack	107	\$11.40	\$1,219.80
64	M&M	Floor Machines	VACUUM BAG - EUREKA MM MIGHTY Mite 3/pk 60296/GK EurMM	3/pack	26	\$3.45	\$89.70
65	Nilfisk	Floor Machines	HEPA FILTER H13 #1471250600/ GK-CMH13	each	71	\$30.40	\$2,158.40
66	Red Devil	Squeegee & Scrapers	SCRAPER 1.5" (PUTTY)	each	58	\$3.70	\$214.60

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67	Essendant	Squeegee & Scrapers	18" BRASS WINDOW SQUEEGEE COMPLETE UNG GS45	each	30	\$17.60	\$528.00
68	Rubbermaid	Waste Receptacles	DOLLY FOR 32/44/55 GALLON (2/cs)	each	18	\$24.00	\$432.00
69	Rubbermaid	Waste Receptacles	R/M 2632 GRAY - 32 GAL BRUTE	each	21	\$17.70	\$371.70
70	Rubbermaid	Waste Receptacles	R/M 2631 GRAY LID 32 GAL	each	25	\$5.80	\$145.00
71	Rubbermaid	Waste Receptacles	R/3 2963 GRAY - 10 QT BUCKET	each	11	\$3.50	\$38.50
72		Shovels & Tools		each	22		\$0.00
73		Shovels & Tools		each	37		\$0.00
74		Shovels & Tools		each	46		\$0.00
75	Triple S	Deodorants	SSS Alero PT Chameleon Refill, Floral Fiesta, 6/Cs	6/box	222	\$44.50	\$9,879.00
76	Essendant	Deodorants	Urinal Screen w/Non-Para Cleaner Block, Green Apple, 12/Box	12/box	36	\$15.50	\$558.00
77	Essendant	Food Services/Kitchen Supply	Dishwashing Liquid, Fresh Scent, 25 oz, 9/Carton	9/case	102	\$24.70	\$2,519.40
78	Essendant	Safety Products	FLASHLIGHT BGT 10500	each	9	\$8.20	\$73.80
79	Essendant	Safety Products	Foam Single-Use Earplugs, Cordless, 29NRR, Orange, 200 Pairs/box, 10box/cs	10 boxes/case	38	\$212.30	\$8,067.40
80		Shovels & Tools		each	7		\$0.00
81		Packaging Materials		bundle	605		\$0.00
82	Essendant	Safety Products	Nuisance Dust Mask, 50/Box	50/box	42	\$11.55	\$485.10
83	Essendant	Safety Products	Tacoma Wraparound Safety Glasses, Black Frames, Clear Lenses	12/box	71	\$34.20	\$2,428.20
84	Essendant	Safety Products	"Caution" Barricade Tape, 3" x 1,000 ft., Yellow/Black	each	50	\$8.00	\$400.00

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Total	\$388,851
:	.71

RESULT:	ADOPTED [Unanimous]
MOVER:	Judy E. Bergtraum Esq.
SECONDER:	Terri Thomson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

21. Mobile Library Vehicles - Contract Authorization (ID # 2493)

Board trustee Judy Bergtraum, Esq. stated that the library can do better with securing MWBE contracts and suggested that the executive committee meet to discuss handling bidding for any future contracts.

Haeda Mihaltses inquired about the funds to secure capital funding to purchase these vehicles. Jonathan Chung, Director of Government Affairs, reported that the funds were allocated from a former Councilmember to purchase the new bookmobiles. Ms. Mihaltses requested that Jonathan thank Councilmember for his contribution to Queens Library.

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees authorize the President and CEO to execute a contract with Farber Specialty Vehicles, Inc. for a mobile library truck at a price of \$338,372 and a mobile library cutaway van at a price of \$221,885, and TechOps Specialty Vehicles, LLC for a mobile library sprinter van at a price of \$137,361.17.

RESULT:	ADOPTED [Unanimous]
MOVER:	George Russo Esq
SECONDER:	Matthew M. Gorton
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

22. BOT Committee Assignments - Cloyette Harris-Stoute (ID # 2503)

Recommended Motion for Consideration:

I move that the Board of Trustees approve Cloyette Harris-Stoute to the following committee assignments as presented:

- Labor Relations Committee

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RESULT:	ADOPTED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

23. Annual Report for Library Systems and Annual Report for Public & Association Libraries (ID # 2498)

Recommended Motion for Consideration by the Board of Trustees:

I move that the Board of Trustees accept the Queens Borough Public Library's Annual Report for Library Systems and Annual Report for Public and Association Libraries.

RESULT:	ADOPTED [Unanimous]
MOVER:	Matthew M. Gorton
SECONDER:	Judy E. Bergtraum Esq.
AYES:	Rodriguez Esq., Simons Ed. D, Shapiro Ed. D LCSW, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Russo Esq, Santos Esq., Thomson
EXCUSED:	James M. Haddad Esq., Edward Sadowsky Esq.

B. Report Item(s)

1. Payroll for the Month of May 2021 (ID # 2475)

RESULT:	PRESENTED
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2. Payroll for the Month of April 2021 (ID # 2460)

RESULT:	PRESENTED
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3. Payroll for the Month of March 2021 (ID # 2440)

RESULT:	PRESENTED
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4. Personnel Report - May 2021 (ID # 2484)

RESULT:	PRESENTED
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5. Personnel Report - April 2021 (ID # 2483)

RESULT:	PRESENTED
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6. Purchases Over \$5K - May 2021 (ID # 2490)

RESULT:	PRESENTED
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V. REPORT OF THE CHAIR OF THE BOARD

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Board Chair Michael Rodriguez, Esq. reported that the Library would be renewing its state lobbyist contract with Parkside. Effective July 2021, the Library decided not to renew the city lobbyist (Connelly, McLaughlin) contract for the next quarter. Jonathan recommended renewing the state lobbyist contracts for either 3 or 6 months. Mr. Walcott recommended extending the state lobbyist contracts for a full year.

The Library will negotiate with Parkside for an annual contract and present at the next board meeting for approval.

Mr. Rodriguez reminded the board to submit any pending Conflict of Interest (COI) forms to Justin Deabler, General Counsel and Sr. VP, as soon as possible. He reminded the board that all board members received an online survey from Susan Latham, Executive Director, Queens Public Library Foundation.

Lastly, Mr. Rodriguez reported that he would like to create a Programming Committee. This committee will assist, as well as interact with library staff, in brainstorming new ideas and library programs. The proposal for the Programming Committee will be presented to the board at the next meeting. He asked that board members bring their recommendations, as well as consider if they would like to be a part of this committee.

VI. PRESIDENT'S REPORT

Gitte Peng, Chief of Staff and Sr. VP, reported that the library re-opening phase has been an intensive effort and thanked the library staff for the last 15 months and their hard work and dedication, and providing services to the community. Starting Monday, the Library will be transitioning to new protocols, such as lifting masks mandates, and offering new services.

Nick Buron, Chief Librarian and Sr. VP, reported that starting in July the Library will now be implementing one team per branch. Mr. Buron also reported that as of July 12, 53 libraries would be staffed and open to the public, with weekly branch re-openings. More than half of the library branches will be providing 5-day or 6-day service. Newspapers and cash machines will also be available for public use.

Sung Mo Kim, Chief Operating Officer and Sr. VP, reported the Library would be lifting many of the health and safety protocols that have been in place since closing in March 2020. Mr. Kim stated that, effective immediately, the Library would be adhering to the Governor's orders by lifting mask mandates for fully vaccinated staff, social distancing requirements, and any capacity limitations. He commended the health and safety team for their hard work and dedication with assisting staff with any questions and/or concerns and their assistance with implementing the health and safety protocols and procedures to ensure that the library is providing the best services for both the community and library staff. He also reported that the Library will continue to be consistent and adhere to the CDC guidelines and practices.

Mr. Walcott reported that the Library has been in regular interaction with the Union and communicating with staff. On Monday, he will be hosting a vaccine hesitancy talk with staff. This program will help with answering questions and addressing anxiety and concerns regarding the re-opening phase and the vaccine, as well as understand staff challenges and hesitancy with the vaccine.

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Board trustees Pauline Healy and Haeda Mihaltses inquired if staff are required to complete COVID health screenings and wellness checks. Mr. Kim reported that per the Governor's executive order, staff that are working on site are required to complete health screenings. The health screenings are updated based upon the executive order and staffs' vaccinate status. He also reported that library staff are given excused time should they have any COVID-related issues.

Mr. Walcott reported that since December 2020, the Library has made the following COVID related emergency purchases:

- 14,000 desktop wellness screens - \$238,874.25
- 75 standing wellness screens - \$49,725

Mr. Walcott also reported that Flushing Library's HVAC system is unrepairable and must be replaced. Due to this, Flushing Library will be closed until further notice. The library is working with vendors, the NYC Office of Management and Budget (OMB), and the NYC Department of Design and Construction (DDC) to explore a variety of recommendations to resolve this issue.

Lastly, Mr. Walcott reported that the Library is currently working to address the recommendations of the NYC Comptroller's Follow-up Audit Report.

The board will receive updates on the status of Flushing Library and the Library's response to the NYC Comptroller's Follow-up Audit Report.

1. Key Performance Indicators Report - May 2021 (ID # 2504)

RESULT: PRESENTED

2. Key Performance Indicators Report - April 2021 (ID # 2486)

RESULT: PRESENTED

3. Key Performance Indicators Report - March 2021 (ID # 2485)

RESULT: PRESENTED

VII. OTHER BUSINESS

1. Motion to Go into Executive Session (ID # 2487)

Trustees Eli Shapiro, Ed. d., LCSW and George Russo, Esq. were excused from the remainder of this meeting at 8:15pm and 8:26pm, respectively.

Recommended Motion for Consideration:

I move that the meeting move into Executive Session, to discuss personnel matters and pending litigation.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Matthew M. Gorton
AYES:	Rodriguez Esq., Simons Ed. D, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Santos Esq., Thomson
EXCUSED:	Eli Shapiro Ed. D LCSW, James M. Haddad Esq., George Russo Esq, Edward Sadowsky Esq.

2. Motion to Return to Public Session (ID # 2488)

Recommended Motion for Consideration:

I move that the meeting return to Public Session.

RESULT:	ADOPTED [Unanimous]
MOVER:	Earl G. Simons Ed. D
SECONDER:	Andrew P. Jackson
AYES:	Rodriguez Esq., Simons Ed. D, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Santos Esq., Thomson
EXCUSED:	Eli Shapiro Ed. D LCSW, James M. Haddad Esq., George Russo Esq, Edward Sadowsky Esq.

VIII. ADJOURNMENT

1. Motion to Adjourn (ID # 2489)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Pauline Healey
AYES:	Rodriguez Esq., Simons Ed. D, Gutierrez, Healey, Bergtraum Esq., Gorton, Harris-Stoute, Jackson, Koerner Esq., Mihaltses, Santos Esq., Thomson
EXCUSED:	Eli Shapiro Ed. D LCSW, James M. Haddad Esq., George Russo Esq, Edward Sadowsky Esq.

The meeting was closed at 9:23 PM.

Secretary