

**QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
THURSDAY, MAY 20, 2021**

Via WebEx

AGENDA

6:00 PM BUILDINGS AND GROUNDS COMMITTEE REGULAR MEETING

I. CALL TO ORDER

II. AGENDA

Report(s)

1. Library Capital Projects Update (ID # 2466)
2. Purchases Over \$5K - April 2021 (ID # 2462)
3. Purchases Over \$5K - March 2021 (ID # 2461)

III. OTHER BUSINESS

1. Motion to Go into Executive Session (ID # 2463)
2. Motion to Return to Public Session (ID # 2464)

IV. ADJOURNMENT

1. Motion to Adjourn (ID # 2465)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: May 20, 2021

ITEM ID #: 2466

AGENDA: Library Capital Projects Update

Current Status:

Verbal report to be provided at the meeting.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: May 20, 2021

ITEM ID #: 2462

AGENDA: Purchases Over \$5K - April 2021

Current Status:

The Library's Purchasing Policy, approved by the Board of Trustees in September 2011, provides that a monthly informational report itemizing all maintenance, repair, and construction projects approved by the Library's President & CEO in excess of \$5,000 be submitted to the Buildings and Grounds Committee. Accordingly, those maintenance, repair or renovation purchases awarded between April 1, 2021 and April 30, 2021 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Purchasing Policy, including all items purchased utilizing existing Requirements Contracts, Government Requirements Contracts, or competitive quotations, or in response to emergency conditions as a matter of health and safety.

Elmhurst

Mamais Construction Corp. the Library's secondary general construction requirements vendor, was issued a Statement of Work ("SOW") to remove and dispose of drywall and insulation due to mold contamination and to supply and install new drywall and insulation.

\$6,492.73

System-wide

Slade Industries Inc., the Library's contractor for elevator and lift equipment preventive and corrective maintenance, under its NYS General Services contract, was issued a purchase order for April through June services.

\$29,895

Central

Slade Industries Inc., the Library's contractor for elevator and lift equipment preventive and corrective maintenance, under its NYS General Services contract, was issued an SOW to repair elevator safety circuits.

\$7,285.12

System-wide

Red Hawk Fire and Security LLC, the Library's requirements contractor for fire alarm repair, maintenance, testing and new installations, under its NYS General Services contract, was issued a purchase order for fire alarm services.

\$10,000

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: May 20, 2021

ITEM ID #: 2461

AGENDA: Purchases Over \$5K - March 2021

Current Status:

The Library's Purchasing Policy, approved by the Board of Trustees in September 2011, provides that a monthly informational report itemizing all maintenance, repair, and construction projects approved by the Library's President & CEO in excess of \$5,000 be submitted to the Buildings and Grounds Committee. Accordingly, those maintenance, repair, or renovation purchases awarded between March 1, 2021 and March 31, 2021 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Purchasing Policy, including all items purchased utilizing existing Requirements Contracts, Government Requirements Contracts, or competitive quotations, or in response to emergency conditions as a matter of health and safety.

Corona

Barrett Inc. was issued a Statement of Work ("SOW") under its requirements contract for roofing services to provide labor and materials for roof repairs.

\$9,974.40

Lefferts

Barrett Inc. was issued an SOW under its requirements contract for roofing services to provide labor and materials for roofing repairs.

\$5,168.32

System-wide

Slade Industries Inc., the Library's contractor for elevator and lift equipment preventive and corrective maintenance, under its NYS General Services contract, was issued an SOW for elevator door locking devices.

\$250,895.00

Fresh Meadows

Cameron Engineering & Associates LLP was issued an SOW to provide engineering and architectural services for HVAC equipment, roof replacement, and interior ceiling replacement.

\$128,042.25

System-wide

Applied Design Initiative, LLC (“Applied”) was issued an SOW under its architectural requirements contract to provide exterior sign design services.

\$149,866.00

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: May 20, 2021

ITEM ID #: 2463

AGENDA: Motion to Go into Executive Session

Recommended Motion for Consideration:

I move that the meeting move into Executive Session, to discuss pending litigation.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: May 20, 2021

ITEM ID #: 2464

AGENDA: Motion to Return to Public Session

Recommended Motion for Consideration:

I move that the meeting return to Public Session.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Buildings and Grounds Committee

DATE OF MEETING: May 20, 2021

ITEM ID #: 2465

AGENDA: Motion to Adjourn

Recommended Motion for Consideration:

I move that the meeting be adjourned.