

QUEENS LIBRARY
AUDIT COMMITTEE
THURSDAY, SEPTEMBER 24, 2020
MINUTES

A meeting of the Audit Committee was held virtually via WebEx on Thursday, September 24, 2020. The meeting was called to order at 6:00 PM by Committee Chair, Carl S. Koerner Esq.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl S. Koerner, Esq.	Committee Chair	Present	
Judy E. Bergtraum, Esq.	Board Member	Present	
Haeda Mihaltses	Chair of the Board	Present	
Michael E. Rodriguez, Esq.	Board Member	Present	
George Russo, Esq.	Board Member	Present	6:17 PM

II. AGENDA

Justin Deabler, Esq reported to the Audit Committee that according to the Library By-Laws, board trustees and key library employees are required to complete Conflict of Interest (COI) forms to certify independent status. With the exception of Edward Sadowsky, Esq., all board trustees and key library employees have submitted the COI forms, which were reviewed and certified. No conflicts have been identified.

Action Item(s)

1. Audited Financial Statements (ID # 2319)

Carl Koerner, Esq., Committee Chair reported that the FY 2020 independent financial audit has been completed. BDO auditors, Ritesh Lall, Assurance Partner, Jeremy Meisel, Audit Director, and Keith Chuhran, Audit Manager presented the audit wrap-up report to the committee indicating the results of the audit.

It was reported that the Library is in good standing and there are no significant changes and issues to report to the committee.

Recommended Motion for Consideration by the Audit Committee:

I move that the Audit Committee recommend to the Board of Trustees that the Financial Statements and Independent Auditor’s Report for the year ended June 30, 2020 be accepted and filed.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Michael E. Rodriguez, Esq.
SECONDER:	Carl S. Koerner, Esq.
AYES:	Koerner Esq., Bergtraum Esq., Mihaltses, Rodriguez Esq., Russo Esq

III. ADJOURNMENT

1. Motion to Adjourn (ID # 2320)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Judy E. Bergtraum Esq.
SECONDER:	Carl S. Koerner Esq.
AYES:	Koerner Esq., Bergtraum Esq., Mihaltses, Rodriguez Esq., Russo Esq

The meeting was closed at 6:18 PM.

Committee Chair