

QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
THURSDAY, FEBRUARY 27, 2020
MINUTES

A meeting of the Buildings and Grounds Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, February 27, 2020. The meeting was called to order at 7:35 PM by Committee Chair, Julissa Gutierrez.

I. Call to Order

Attendee Name	Title	Status	Arrived
Julissa Gutierrez	Committee Chair	Present	
Judy E. Bergtraum, Esq.	Board Member	Present	
James M. Haddad, Esq.	Board Member	Excused	
Pauline Healey	Board Member	Present	
Andrew P. Jackson	Board Member	Present	
Michael E. Rodriguez, Esq.	Board Member	Present	
Robert Santos, Esq.	Board Member	Excused	
Earl G. Simons, Ed. D.	Board Member	Present	
Terri Thomson	Board Member	Present	

II. AGENDA**Action Item(s)****1. Furniture & Shelving for Far Rockaway Library - Contract Authorization (ID # 2213)****Recommended Motion for Consideration by the Buildings and Grounds Committee:**

I move that the Buildings and Grounds Committee recommend to the Board of Trustees that the Library's President and CEO be authorized to execute a contract with Office Resources, Inc. in the amount of \$197,927.90 and Waldners Business Environments in the amount of \$69,291.33 to provide, deliver and install furniture and/or shelving to the Far Rockaway, as described above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Pauline Healey
SECONDER:	Andrew P. Jackson
AYES:	Gutierrez, Bergtraum, Esq., Healey, Jackson, Rodriguez, Esq., Simons, Ed. D, Thomson
EXCUSED:	James M. Haddad, Esq., Robert Santos, Esq.

2. Pomonok Library - Lease Renewal (ID # 2226)**Recommended Motion for Consideration by the Buildings & Grounds Committee:**

I move that the Buildings & Grounds Committee recommend to the Board of Trustees that the President & CEO be authorized to execute a lease extension agreement for the Pomonok Community Library located at 158-21 Harry Van Arsdale Jr. Avenue, Flushing, New York 11365 which includes the terms describe above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Pauline Healey
AYES:	Gutierrez, Bergtraum, Esq., Healey, Jackson, Rodriguez, Esq., Simons, Ed. D, Thomson
EXCUSED:	James M. Haddad, Esq., Robert Santos, Esq.

Report(s)**3. Purchases Over \$5K Report - January 2020 (ID # 2212)**

RESULT:	PRESENTED
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4. Purchases Over \$5K Report - December 2019 (ID # 2217)

RESULT: PRESENTED

III. ADJOURNMENT

1. Motion to Adjourn (ID # 2208)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Gutierrez, Bergtraum, Esq., Healey, Jackson, Rodriguez, Esq., Simons Ed. D, Thomson
EXCUSED:	James M. Haddad, Esq., Robert Santos Esq.

The meeting was closed at 7:44 PM.

Committee Chair