A meeting of the Board of Trustees was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Tuesday, November 20, 2018. The meeting was called to order at 7:05 PM by Chair of the Board Judy E. Bergtraum Esq.

I. Roll Call

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl S. Koerner, Esq.</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Earl G. Simons, Ed. D</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Maria Concolino</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Julissa Gutierrez</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>James M. Haddad, Esq.</td>
<td>Board Member</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>Haeda Mihaltses</td>
<td>Board Member</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>John Ottulich</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Edward Sadowsky, Esq.</td>
<td>Board Member</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>Matthew M. Gorton</td>
<td>Board Member</td>
<td>Present</td>
<td>7:45 PM</td>
</tr>
<tr>
<td>Andrew P. Jackson</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>George Russo, Esq.</td>
<td>Board Member</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Judy E. Bergtraum, Esq.</td>
<td>Chair of the Board</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Michael E. Rodriguez, Esq.</td>
<td>Vice Chair of the Board</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eli Shapiro, Ed. D., LCSW</td>
<td>Secretary</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Robert Santos, Esq.</td>
<td>Treasurer</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>Lydon Sleeper O'Connell</td>
<td>Assistant Treasurer</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Allan Swisher, Esq.</td>
<td>Rep - Borough President</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Antwaun Gavins, Esq.</td>
<td>Rep - Public Advocate</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Eve Cho Guillergan, Esq.</td>
<td>Rep - Speaker</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Jimmy Yan</td>
<td>Rep - Comptroller</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Larry Schimmel, Esq.</td>
<td>Rep - Public Advocate</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Status</td>
<td></td>
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<td>---------------------------</td>
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</tr>
<tr>
<td>Udai Tambar</td>
<td>Rep - Mayor's Office</td>
<td>Excused</td>
<td></td>
</tr>
<tr>
<td>Dennis M. Walcott</td>
<td>President &amp; CEO</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Lewis Finkelman, Esq.</td>
<td>Chief Operating Officer &amp; Sr. VP.</td>
<td>Present</td>
<td></td>
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<tr>
<td>Sung Mo Kim, Esq.</td>
<td>General Counsel &amp; Sr. VP.</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Michael Tragale</td>
<td>Chief Financial Officer &amp; Sr. VP.</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Jacqueline Martinez</td>
<td>Director of Human Resources</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>William Funk</td>
<td>Director of Procurement Management</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Sharon Myrie</td>
<td>VP, Programs and Services</td>
<td>Present</td>
<td></td>
</tr>
</tbody>
</table>
II. Approval of BOT Minutes

A. Board of Trustees Meeting - September 20, 2018

1. Approval of Minutes of the Board of Trustees Meeting (ID # 1878)

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees meeting of September 20, 2018 be approved as submitted.

RESULT: ADOPTED [Unanimous]
MOVER: Andrew P. Jackson
SECONDER: John Ottulich
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

III. Report of the Chairman of the Board

Judy Bergtraum, board chair, praised the Library and the Foundation for a job well done at the 2018 Queens Library Gala.

She also congratulated Andrew Jackson for becoming the recipient of the Sigma Beta Beta Chapter of Omega Psi Phi Fraternity, Inc.’s “2018 Manhood Award” for his “years of dedication and leadership as a Community Activist and Educator.”

Ms. Bergtraum also reported that John Ottulich has resigned from the board and that this will be his last meeting. She thanked Mr. Ottulich, on behalf of the board, for his time served.

Ms. Bergtraum asked that board members complete and return the Conflict of Interest (COI) forms no later than the next board meeting. In anticipation of next year’s committee assignments, she asked board members to consider which committees they would like to serve on so that she may share that information with the next board chair.

IV. Committee Reports

A. Buildings & Grounds Committee - November 20, 2016

1. Approval of the Building & Grounds Committee Report (ID # 1879)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.
RESULT: ADOPTED [Unanimous]
MOVER: Maria Concolino
SECONDER: John Ottulich
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

B. Executive Committee - November 20, 2016

1. Approval of Executive Committee Report (ID # 1882)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT: ADOPTED [Unanimous]
MOVER: Carl S. Koerner, Esq.
SECONDER: Michael E. Rodriguez, Esq.
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

C. Labor Relations Committee - November 20, 2016

1. Approval of Labor Relations Committee Report (ID # 1881)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT: ADOPTED [Unanimous]
MOVER: George Russo, Esq.
SECONDER: Carl S. Koerner Esq.
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

D. Finance & Investments Committee - November 20, 2018

1. Approval of Finance and Investments Committee Report (ID # 1880)

Recommended Motion for Consideration:
I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

| RESULT: | ADOPTED [Unanimous] |
| MOVER: | Michael E. Rodriguez, Esq. |
| SECONDER: | Carl S. Koerner, Esq. |
| EXCUSED: | James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq. |

V. President's Report

Dennis Walcott, President and CEO, reported that on Friday, November 16, 2018, the All-Staff meeting, which was very productive. He also highlighted that the Library is currently promoting a variety of programs such as, “It’s Time for Kind”, which is a library-wide initiative, and the Step Challenge, for all staff. Both programs are doing really well and continues to keep both staff and customers engaged.

Mr. Walcott also asked that Sharon Myrie VP of Programs and Services, give the board a brief overview of the Programs and Services Department. Ms. Myrie highlighted the department’s statistical data, the diverse staff, from employees to vendors, and the variety of programs and services offered, such as mail-a book, teen mental health programs, the STACKS programs, as well as, digital programs and ESOL classes, which are aligned with the Library’s implemented strategic initiatives.

1. Key Performance Indicators Report September 2018 (ID # 1883)

RESULT: PRESENTED

2. Key Performance Indicators Report October 2018 (ID # 1891)

RESULT: PRESENTED

VI. Other Business

1. Selection of Nominating Committee for Election of Officers 2019 (ID # 1885)

The date of the Nominating Committee meeting is scheduled for December 5, 2018.

Carl Koerner, Esq. motioned to close the elections for the officers for the nominating committee. It was seconded by George Russo, Esq. The motion passed unanimously.

Recommended Motion for Consideration by the Board of Trustees:
I move to accept the Chair of the Board’s appointment and the Board’s election of the following trustees to the Nominating Committee:

Chair of the Board appointed:
[1] Michael Rodriguez, Esq. - Committee Chair

Board elected:
[3] Lydon Sleeper – O’Connell

RESULT: ADOPTED [Unanimous]
MOVER: Carl S. Koerner, Esq.
SECONDER: George Russo, Esq.
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

2. Calendar of Meeting Dates January 2019 through December 2019 (ID # 1892)

Recommended Motion for Consideration:
I move that the calendar of Board of Trustees and Committee meeting dates for 2019 be approved as presented.

RESULT: ADOPTED [Unanimous]
MOVER: Carl S. Koerner, Esq.
SECONDER: John Ottulich
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

VII. Adjournment

1. Motion to Adjourn (ID # 1884)

Recommended Motion for Consideration:
I move that the meeting be adjourned.
RESULT: ADOPTED [Unanimous]
MOVER: Carl S. Koerner, Esq.
SECONDER: John Ottulich
EXCUSED: James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

The meeting was closed at 7:52 PM.

__________________________________
Secretary