

**QUEENS LIBRARY
BOARD OF TRUSTEES
THURSDAY, JANUARY 23, 2020**

Central Library
89-11 Merrick Boulevard, Jamaica, NY 11432

AGENDA

6:15 PM BOARD OF TRUSTEES REGULAR MEETING

I. Roll Call

II. Report of the Chair of the Board

III. Approval of BOT Minutes

1. Approval of Minutes of the Board - November 21, 2019 (ID # 2166)

IV. Committee Reports

A. Finance & Investments Committee - January 23, 2019

1. Approval of the Finance & Investments Committee Report (ID # 2161)

B. Buildings & Grounds - December 19, 2019

1. Approval of the Buildings & Grounds Committee Report (ID # 2157)

C. Nominations Committee - December 5, 2019

1. Approval of the Nominating Committee Report (ID # 2163)
2. Motion to Close Nominations (ID # 2165)
3. Election of Officers - 2020 (ID # 2169)

D. Executive Committee - December 5, 2019

1. Approval of the Executive Committee Report (ID # 2164)

V. President's Report

1. Key Performance Indicators Report - December 2019 (ID # 2160)
2. Key Performance Indicators Report - November 2019 (ID # 2159)

VI. Other Business

1. Calendar of Meeting Dates January 2020 through December 2020 (ID # 2170)
2. Motion to Go into Executive Session (ID # 2155)
3. Motion to Return to Public Session (ID # 2156)

VII. Adjournment

1. Motion to Adjourn (ID # 2158)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2166

AGENDA: Approval of Minutes of the Board - November 21, 2019

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees and Committee meetings be approved as submitted.

Attachments:

BOT Minutes - November 21, 2019 (PDF)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2161

AGENDA: Approval of the Finance & Investments Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2157

AGENDA: Approval of the Buildings & Grounds Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2163

AGENDA: Approval of the Nominating Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Attachments:

Nominating Committee Minutes - December 5, 2019 (PDF)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2165

AGENDA: Motion to Close Nominations

Recommended Motion for Consideration:

I move that the Board of Trustees close the nominations for officers of the Library for calendar year 2020.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2169

AGENDA: Election of Officers - 2020

Recommended Motion for Consideration by the Board of Trustees:

I move that the Nominations of the Officers for 2020 be accepted as presented by the Nominating Committee:

- Chair of the Board: Haeda Mihaltses
- Vice Chair: Robert Santos, Esq.
- Secretary: Earl Simons, Ed. D.
- Treasurer: Lydon Sleeper O’Connell
- Assistant Treasurer: Eli Shapiro, Ed. D., LCSW

RESOLUTION

WHEREAS, at its regularly scheduled meeting held on Thursday, November 21, 2019, the Board of Trustees of the Queens Borough Public Library elected a Nominating Committee comprised of the following Trustees: Judy Bergtraum, Esq. (Chair of the Committee), Carl Koerner, Esq., Terri Thomson, Andrew Jackson, and Pauline Healey; and WHEREAS, the Nominating Committee prepared and submitted to the Board of Trustees, at least ten (10) days prior to the Board’s regularly scheduled meeting held on Thursday, January 23, 2020, its recommended slate of candidates for officers of the Library for calendar year 2020; and WHEREAS, at the Board’s regularly scheduled meeting held on Thursday, January 23, 2020, the Nominating Committee recommended the following slate of officers of the Library for calendar year 2020:

- Chair of the Board: Haeda Mihaltses
- Vice Chair: Robert Santos, Esq.
- Secretary: Earl Simons, Ed. D.
- Treasurer: Lydon Sleeper O’Connell
- Assistant Treasurer: Eli Shapiro, Ed. D., LCSW

WHEREAS, at the January 23, 2020 meeting, the Chair of the Board asked if any Trustee would like to nominate any other officers and no other nominations were offered; and

WHEREAS, at the January 23, 2020 meeting, the Board of Trustees unanimously approved a motion to close nominations for officers of the Library for calendar year 2020.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that, after due deliberation, the following Trustees are elected as the officers of the Library for calendar year 2020 and shall continue in office until their successors shall have been elected and qualified:

- Chair of the Board: Haeda Mihaltses
- Vice Chair: Robert Santos, Esq.
- Secretary: Earl Simons, Ed. D.
- Treasurer: Lydon Sleeper O'Connell
- Assistant Treasurer: Eli Shapiro, Ed. D., LCSW

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2164

AGENDA: Approval of the Executive Committee Report

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

Attachments:

Executive Committee Minutes - Dec. 5 2019(PDF)

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2160

AGENDA: Key Performance Indicators Report - December 2019

Attachments:

Key Performance Report - December 2019 (PDF)

President's Report: December 2019

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Arverne	15,232	-20.10%	6,723	-9.38%	1,153	-17.35%	1,723	-17.95%	
Astoria	6,890	5.27%	5,970	-4.19%	1,008	154.55%	1,438	75.79%	
Auburndale	9,862	-15.69%	4,738	-14.21%	784	-39.22%	2,096	25.81%	
Baisley Park	3,046	-26.78%	3,695	-29.73%	1,295	-37.14%	2,009	-24.13%	1,2
Bayside	19,715	-9.00%	11,961	5.82%	1,588	22.53%	3,637	17.17%	
Bay Terrace	6,392	-4.88%	5,102	-11.78%	1,227	25.46%	1,959	105.13%	
Bellerose	7,825	-8.65%	7,080	-8.41%	612	25.15%	1,271	-39.01%	2
Briarwood	9,977	2.64%	9,108	-5.24%	2,220	-12.94%	2,365	-23.61%	
Broadway	12,611	-9.56%	17,427	-6.89%	4,480	-8.78%	8,163	15.72%	
Broad Channel	3,894	-10.56%	1,391	1.83%	79	146.88%	101	225.81%	
Cambria Heights	3,754	-15.36%	10,192	-8.17%	4,266	-10.58%	1,407	181.40%	
Corona	8,527	-24.66%	13,059	-16.02%	1,714	-44.85%	665	-81.79%	
Court Square	4,625	-24.12%	6,002	-22.21%	746	-22.61%	1,323	51.20%	
Douglaston	7,973	-6.24%	6,701	-4.11%	1,354	87.02%	3,610	-20.10%	
East Elmhurst	3,210	13856.52%	5,469	∞	1,208	393.06%	822	∞	2
East Flushing	6,230	-20.86%	5,225	-10.24%	944	-7.90%	1,132	13.54%	
Elmhurst	35,715	-14.40%	34,060	-10.13%	1,219	-30.74%	4,658	-68.02%	
Far Rockaway	3,992	51.27%	5,861	9.63%	1,261	282.12%	1,151	-3.03%	2
Forest Hills	24,590	-10.20%	21,776	-4.67%	2,508	-26.39%	20,936	41.73%	
Fresh Meadows	30,875	-14.54%	14,590	-8.18%	969	0.21%	5,383	18.75%	
Glen Oaks	17,383	-14.68%	10,356	-15.59%	4,014	-9.96%	9,534	-8.16%	
Glendale	3,671	6.34%	6,056	14.98%	271	-16.62%	328	46.43%	
Hillcrest	10,127	-13.66%	6,536	-7.41%	408	-21.08%	6,102	724.59%	
Hollis	4,619	-8.73%	5,984	-4.56%	766	7.28%	1,593	27.75%	
Howard Beach	6,107	-4.67%	5,237	-5.62%	723	28.19%	2,296	-26.90%	
Hunters Point	27,524	688000.00%	14,962	∞	5,157	∞	6,989	∞	Opened: 9/24/19
Jackson Heights	20,473	-19.25%	24,803	-5.61%	3,257	0.31%	5,813	59.43%	
Kew Gardens Hills	19,834	-13.05%	13,842	0.82%	953	35.95%	1,890	3.45%	
Langston Hughes	3,531	-31.62%	10,590	-1.70%	7,493	118.71%	2,024	32.03%	
Laurelton	4,188	-1.06%	5,712	-26.23%	1,490	-14.32%	1,492	-35.13%	
Lefferts	6,076	-23.99%	8,659	-13.88%	1,417	9.00%	6,550	42.73%	
Lefrak City	5,867	-5.08%	9,292	-6.37%	1,683	246.30%	870	-26.95%	
Long Island City	6,040	-22.45%	7,901	-12.51%	733	-74.78%	1,367	-76.21%	
Maspeth	13,103	-3.73%	8,608	-4.20%	1,009	-17.23%	3,179	59.67%	
McGoldrick	8,406	-16.01%	9,647	5.28%	979	10.75%	4,498	40.83%	
Middle Village	733	-87.04%	3	-99.92%	0	-100.00%	0	-100.00%	1
Mitchell-Linden	14,558	-1.40%	9,622	-8.60%	918	-22.01%	3,663	0.49%	
North Forest Park	9,661	-7.85%	6,134	-3.46%	279	-34.51%	846	7.91%	

Attachment: Key Performance Report - December 2019 (2160 : Key Performance Indicators Report -

President's Report: December 2019

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
North Hills	7,254	-7.43%	6,924	9.78%	1,056	57.85%	1,173	-31.60%	2
Ozone Park	6,345	-8.81%	7,675	-5.36%	826	52.96%	1,005	7.03%	
Peninsula	9,691	-23.72%	9,554	-5.23%	612	-26.71%	478	-72.10%	
Pommonok	5,296	-20.30%	5,689	-1.56%	1,786	235.71%	877	49.66%	
Poppenhusen	5,716	-0.57%	5,330	15.54%	683	-1.01%	3,522	242.94%	
Queensboro Hill	6,260	-18.00%	8,400	-14.44%	1,653	-34.72%	1,169	3.27%	
Queens Village	4,580	-22.92%	5,111	-19.13%	874	-45.65%	357	-36.81%	
Rego Park	11,935	-17.51%	11,632	-11.77%	568	-35.38%	0	-100.00%	1
Richmond Hill	7,784	-9.80%	6,981	-4.70%	4,870	-6.72%	2,760	-13.18%	
Ridgewood	9,233	-17.26%	19,306	-4.75%	2,968	-36.43%	4,956	76.06%	
Rochdale Village	4,156	-13.67%	8,051	-3.86%	449	-10.91%	1,606	9.48%	
Rosedale	3,080	-25.68%	4,733	-19.74%	423	-20.64%	2,012	-20.57%	2
Seaside	4,899	-20.44%	6,612	3.31%	849	-2.86%	2,276	137.83%	
South Hollis	3,293	-25.38%	7,542	7.50%	3,619	389.72%	2,682	-29.79%	
South Jamaica	2,221	3.69%	5,314	10.50%	370	-30.45%	433	-51.07%	2
South Ozone Park	3,474	-23.87%	4,209	-16.64%	187	0.54%	2,867	96.91%	1,2
St. Albans	3,482	-20.32%	5,975	2.54%	712	60.72%	888	62.04%	2
Steinway	448	-80.17%	0	0.00%	0	0.00%	0	0.00%	1,2
Sunnyside	13,399	-8.53%	14,304	-10.79%	1,181	-13.35%	3,822	1.19%	
Whitestone	8,488	-11.41%	5,828	-8.85%	1,826	7.47%	6,783	66.49%	
Windsor Park	10,741	-12.69%	7,817	-16.17%	1,126	-13.85%	2,138	-25.22%	
Woodhaven	8,156	-12.11%	7,022	-6.93%	1,620	-0.67%	2,198	44.61%	
Woodside	7,997	-18.47%	10,157	-10.78%	2,556	15.81%	3,573	-21.09%	
Community Libraries Total	554,764	-9.03%	534,240	-4.05%	92,999	6.20%	172,458	7.88%	

Central Library Adult Learning Center	47	-18.97%	N/A	N/A	32	-71.43%	N/A	N/A	3
Elmezzi LIC Adult Learning Center	67	-19.28%	2,759	-22.30%	200	6566.67%	N/A	N/A	
Elmhurst Adult Learning Center	118	-33.33%	N/A	N/A	617	-12.98%	N/A	N/A	3
Flushing Adult Learning Center	288	-41.10%	5,487	-24.58%	914	-16.61%	967	-9.79%	
Jackson Heights Adult Learning Center	74	-9.76%	N/A	N/A	349	-47.83%	3	200.00%	3
Peninsula Adult Learning Center	21	-22.22%	N/A	N/A	4,022	120.14%	N/A	N/A	3
Rochdale Adult Learning Center	45	-31.82%	N/A	N/A	331	-12.89%	N/A	N/A	3
Adult Learning Center Total	660	-32.79%	8,246	-23.83%	6,465	34.80%	970	-9.60%	

Central Adult Fiction	5,140	-11.85%							
Central Adult Fiction - Ask at Desk	2,570	5.16%							
Central Adult Non-Fiction	12,915	-3.78%							
Central Adult Non-Fiction - Ask at Desk	6,760	-5.28%							

President's Report: December 2019

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Central International Languages	1,091	-4.38%							
Central International Languages - Ask at Desk	215	-1.38%							
Central Library Current Collection	2,636	1.85%							
Central Library Fine Arts/Media Center	21,016	-22.17%							
Central Library Others	4,813	65.22%							
Central Library Hot Picks	3,398	2.81%							
Central Library Interloan	153	84.34%							
Central Library Job Info Center	50	-67.95%							
Central Library Young Adult Room	2,989	-12.98%							
Children's Library Discovery Center	15,088	-17.43%	15,547	-19.10%	4,325	43.50%	5,091	45.71%	
Central Total	78,834	-10.36%	86,697	-9.22%	11,903	47.59%	31,590	18.38%	

Flushing	57,860	-7.38%							
Flushing IRC	46	-94.74%							
Flushing Job Info Center (JIC)	24	-17.24%							
Flushing Media Center	20,180	-4.24%							
Flushing Total	78,110	-7.50%	130,821	-2.44%	11,477	20.84%	33,120	5.25%	

E-book and E-Magazines	57,031	0.39%							
Virtual Music and Movies	63,112	6.80%							
Virtual Library Total	120,143	3.66%							
Langston Hughes Black Heritage	428	-15.58%							
Queens Village Mail-A-Book	4,330	3.94%							
Mobile Library	1,390	-25.71%							
Correctional Outreach	677	24.91%							
Other Total	140	97.18%							

280	-1.06%	486	X
0	0.00%	N/A	X
80	12.68%	109	-41.08%

System Total	838,799	-7.39%	764,250	-5.29%	124,344	12.20%	238,624	8.92%	
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Website Visits	419,003	-6.18%							
Wireless use	47,526	32.06%							
Computer Sessions	191,777	-6.51%							

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2159

AGENDA: Key Performance Indicators Report - November 2019

Attachments:

Key Performance Report - November 2019 (PDF)

President's Report: November 2019

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Arverne	17,612	-15.17%	6,678	-7.98%	958	12.84%	2,304	2.31%	
Astoria	7,965	2.64%	6,084	-8.17%	274	-76.74%	1,608	56.73%	
Auburndale	11,338	-7.99%	5,433	-8.43%	926	-23.85%	2,283	15.95%	
Baisley Park	2,862	-42.55%	4,468	-22.12%	1,416	-33.08%	1,832	-21.58%	1,2
Bayside	22,425	-3.39%	13,395	6.09%	2,047	1.14%	3,396	73.00%	
Bay Terrace	7,061	-4.52%	5,697	-4.52%	931	-2.72%	1,975	60.31%	
Bellerose	8,104	-10.35%	7,653	6.07%	755	100.27%	1,678	-25.22%	2
Brianwood	10,176	-2.84%	10,678	-2.62%	2,548	-10.34%	3,246	-17.74%	
Broadway	15,009	-0.93%	19,047	0.99%	4,943	-6.89%	8,581	39.73%	
Broad Channel	4,448	-7.81%	1,528	9.06%	46	12.20%	206	1960.00%	
Cambria Heights	4,529	-15.03%	10,741	-13.62%	5,036	-1.97%	239	-55.66%	
Corona	10,387	-15.79%	14,920	-14.43%	1,617	-35.35%	1,089	-75.20%	
Court Square	4,587	-32.77%	6,671	-16.21%	836	-13.55%	841	-48.66%	
Douglaston	7,848	-7.23%	7,569	13.67%	1,295	198.39%	5,236	166.06%	
East Elmhurst	3,681	12170.00%	6,252	∞	929	∞	757	∞	2
East Flushing	6,960	-18.73%	5,920	-4.19%	1,208	-9.72%	1,447	12.08%	
Elmhurst	38,057	-5.17%	38,772	10.97%	1,667	-1.71%	5,255	-61.59%	
Far Rockaway	4,388	183.46%	6,185	97.48%	516	65.38%	858	41.35%	2
Forest Hills	27,688	-5.49%	24,960	0.61%	2,983	-3.18%	20,352	50.63%	
Fresh Meadows	33,269	-7.40%	15,497	-3.37%	1,343	-15.00%	5,833	25.23%	
Glen Oaks	18,670	-14.93%	12,442	-5.86%	5,309	-2.84%	9,541	6.64%	
Glendale	4,334	10.22%	6,374	15.76%	501	20.43%	437	-14.31%	
Hillcrest	11,046	-8.74%	7,807	1.71%	524	-12.52%	5,578	99.07%	
Hollis	5,100	-7.21%	6,799	5.04%	924	53.74%	1,805	24.91%	
Howard Beach	7,237	-2.44%	6,033	4.32%	992	90.04%	3,374	24.00%	
Hunters Point	29,967	2996600.00%	17,524	∞	5,560	∞	9,705	∞	Opened: 9/24/19
Jackson Heights	23,176	-9.41%	26,894	-2.42%	3,587	-6.42%	6,806	88.85%	
Kew Gardens Hills	20,990	-7.12%	14,699	1.71%	1,360	72.81%	2,449	22.88%	
Langston Hughes	4,118	-24.41%	10,175	-9.51%	5,766	193.58%	2,253	40.11%	
Laurelton	4,949	2.78%	7,036	-7.47%	992	21.42%	1,460	-16.19%	
Lefferts	6,692	-17.23%	10,082	-6.85%	1,096	31.41%	3,897	-22.22%	
Lefrak City	6,899	3.92%	11,099	-10.30%	1,463	-26.70%	1,388	-0.14%	
Long Island City	5,939	-21.48%	8,079	-18.80%	1,249	-62.81%	2,532	-64.03%	
Maspeth	14,056	0.14%	2,540	-72.36%	1,160	0.43%	3,251	74.50%	
McGoldrick	9,490	-10.07%	10,021	4.98%	979	-27.48%	4,158	12.38%	
Middle Village	3,258	-44.53%	1,194	-66.11%	123	-69.78%	248	-77.82%	1
Mitchell-Linden	15,848	9.45%	10,854	0.78%	1,431	47.68%	2,553	-14.81%	
North Forest Park	10,978	-0.46%	7,594	-0.12%	356	108.19%	897	21.71%	

Attachment: Key Performance Report - November 2019 (2159) : Key Performance Indicators Report -

President's Report: November 2019

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
North Hills	7,833	38.42%	7,596	62.93%	1,071	203.40%	1,681	31.95%	2
Ozone Park	7,139	-5.61%	8,534	-3.40%	319	-42.42%	1,083	30.48%	
Peninsula	10,418	-19.56%	10,931	-3.44%	778	-2.99%	1,110	-29.12%	
Pommonok	5,993	-8.87%	5,789	-6.07%	2,143	246.20%	1,231	55.63%	
Poppenhusen	6,095	8.22%	5,650	12.71%	812	-2.87%	2,854	233.80%	
Queensboro Hill	6,774	-10.84%	9,246	-6.37%	1,641	-34.73%	1,278	-13.71%	
Queens Village	4,647	-28.45%	4,397	-35.02%	1,204	-45.15%	333	-67.73%	
Rego Park	12,590	-14.91%	12,658	-7.31%	567	-38.03%	0	-100.00%	1
Richmond Hill	8,710	-0.96%	7,830	-1.15%	5,710	-3.58%	2,283	-23.47%	
Ridgewood	9,885	-19.12%	21,948	-17.23%	3,924	-12.37%	4,916	32.40%	
Rochdale Village	4,593	-6.76%	9,037	-5.61%	440	-27.99%	1,084	-35.74%	
Rosedale	3,868	-12.96%	5,186	-6.74%	649	35.21%	2,465	-25.30%	2
Seaside	5,675	-20.19%	6,835	-10.77%	852	-13.77%	1,358	288.00%	
South Hollis	4,050	-13.98%	8,814	7.36%	3,781	293.04%	2,960	-23.02%	
South Jamaica	2,462	-9.59%	5,952	16.41%	374	4.76%	437	-63.94%	2
South Ozone Park	4,234	-21.91%	4,588	-16.03%	265	67.72%	2,918	77.71%	1,2
St. Albans	4,027	-8.54%	7,703	1.34%	608	36.94%	1,208	103.71%	2
Steinway	599	-84.13%	0	-100.00%	0	0.00%	0	0.00%	1,2
Sunnyside	15,767	3.61%	15,602	-4.69%	1,408	-14.92%	4,304	7.20%	
Whitestone	9,462	-8.91%	6,641	-4.62%	1,778	1.25%	6,822	64.90%	
Windsor Park	11,724	-7.92%	9,540	-2.88%	1,616	-15.57%	2,354	-21.19%	
Woodhaven	9,640	-3.43%	8,693	9.98%	2,315	6.63%	2,181	8.45%	
Woodside	8,327	-14.96%	11,478	-9.09%	2,488	-12.73%	3,462	38.04%	
Community Libraries Total	615,653	-3.18%	590,042	-0.04%	100,389	8.26%	179,670	13.07%	

Central Library Adult Learning Center	40	-37.50%	N/A	N/A	81	-64.32%	N/A	N/A	3
Elmezzi LIC Adult Learning Center	91	-35.92%	2,931	-12.85%	427	#DIV/0!	N/A	N/A	
Elmhurst Adult Learning Center	156	-6.02%	N/A	N/A	982	-11.29%	N/A	N/A	3
Flushing Adult Learning Center	287	-35.79%	7,210	-6.33%	1,924	-9.54%	918	-6.71%	
Jackson Heights Adult Learning Center	80	19.40%	N/A	N/A	772	-47.70%	8	∞	3
Peninsula Adult Learning Center	31	47.62%	N/A	N/A	2,313	17.77%	N/A	N/A	3
Rochdale Adult Learning Center	80	-17.53%	N/A	N/A	1,064	54.43%	N/A	N/A	3
Adult Learning Center Total	765	-23.80%	10,141	-8.31%	7,563	-0.36%	926	-5.89%	

Central Adult Fiction	5,394	-10.34%
Central Adult Fiction - Ask at Desk	2,607	-0.34%
Central Adult Non-Fiction	13,557	-3.80%
Central Adult Non-Fiction - Ask at Desk	6,892	-2.89%

President's Report: November 2019

Agency	Circulation	% Change from same month last year	In person visits	% Change from same month last year	Program attendance	% Change from same month last year	Reference	% Change from same month last year	Notes
Central International Languages	1,084	-14.04%							
Central International Languages - Ask at Desk	177	-16.90%							
Central Library Current Collection	2,938	-3.16%							
Central Library Fine Arts/Media Center	20,412	-26.84%							
Central Library Others	4,949	26.96%							
Central Library Hot Picks	3,738	0.54%							
Central Library Interloan	211	185.14%							
Central Library Job Info Center	41	-77.22%							
Central Library Young Adult Room	3,226	-11.13%							
Children's Library Discovery Center	16,697	-16.43%	17,486	-12.06%	4,606	-28.92%	5,419	64.21%	
Central Total	81,923	-12.58%	92,918	-4.50%	11,409	-15.30%	31,682	20.77%	

Flushing	58,851	-3.47%							
Flushing IRC	527	-45.10%							
Flushing Job Info Center (JIC)	31	10.71%							
Flushing Media Center	20,779	6.74%							
Flushing Total	80,188	-1.51%	133,880	8.73%	13,638	-5.84%	26,947	-9.73%	

E-book and E-Magazines	59,574	-1.84%							
Virtual Music and Movies	58,124	14.14%							
Virtual Library Total	117,698	5.45%							
Langston Hughes Black Heritage	503	1.00%							
Queens Village Mail-A-Book	3,691	2.39%							
Mobile Library	1,593	-11.06%							
Correctional Outreach	689	27.12%							
Other Total	140	50.54%							

298	-3.87%	379	X
378	98.95%	N/A	X
158	6.76%	147	-40.00%

System Total	902,154	-2.95%	831,371	0.15%	134,838	4.31%	239,604	10.94%	
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Website Visits	417,669	-12.66%							
Wireless use	46,965	42.97%							
Computer Sessions	206,802	0.80%							

Notes:

- 1 - Library closed for renovation or extended emergency during a portion of the current fiscal year.
- 2 - Library closed for renovation or extended emergency during a portion of last fiscal year.
- 3 - ALCs are not in separate area - accurate gate count not possible

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2170

AGENDA: Calendar of Meeting Dates January 2020 through December 2020

Background:

Dates for Committee and Board of Trustees meetings have been approved through December 2019.

Current Status:

The Chair of the Board proposes the following dates for Committee and Board of Trustees meetings for the period of January 2020 through December 2020.

Recommended Motion for Consideration by the Board of Trustees:

I move that the calendar of Board of Trustees and Committee meeting dates for 2020 be approved as presented.

Attachments:

2020 BOT Calendar of Meetings (PDF)

QUEENS PUBLIC LIBRARY BOARD OF TRUSTEES

CALENDAR OF COMMITTEE & BOARD OF TRUSTEES MEETINGS¹

January through December 2020

Thursday, January 23, 2020	
Thursday, February 27, 2020	
Tuesday, April 7, 2020²	
Thursday, May 21, 2020	
Thursday, June 25, 2020	
Thursday, September 10, 2020 ³	Thursday, September 24, 2020
Thursday, November 19, 2020	
Thursday, December 3, 2020 ⁴	Thursday, December 17, 2020

Attachment: 2020 BOT Calendar of Meetings (2170 : Proposed Calendar of Meeting Dates - 2020)

¹ Relevant committee meetings will be held on the dates listed and precede full Board meetings.

² April 7 – Public Hearing Date – Location: TBD

³ September 10 – Includes the Audit Committee & the Special Meeting of the Board to accept report of the Audit Committee.

⁴ December 3 – Meeting of the Nominating Committee

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2155

AGENDA: Motion to Go into Executive Session

Recommended Motion for Consideration:

I move that the meeting move into Executive Session.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2156

AGENDA: Motion to Return to Public Session

Recommended Motion for Consideration:

I move that the meeting return to Public Session.

Queens Library Board/Committee Item

BOARD/COMMITTEE: Board of Trustees

DATE OF MEETING: January 23, 2020

ITEM ID #: 2158

AGENDA: Motion to Adjourn

Recommended Motion for Consideration:

I move that the meeting be adjourned.