

QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
TUESDAY, NOVEMBER 20, 2018
MINUTES

A meeting of the Buildings and Grounds Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Tuesday, November 20, 2018. The meeting was called to order at 6:04 PM by Committee Chair, John Ottulich.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Judy E. Bergtraum, Esq.	Chair of the Board	Present	
Robert Santos, Esq.	Board Member	Excused	
Maria Concolino	Board Member	Present	
Julissa Gutierrez	Board Member	Excused	
James M. Haddad, Esq.	Board Member	Excused	
John Ottulich	Committee Chair	Present	
Andrew P. Jackson	Board Member	Present	
George Russo, Esq.	Board Member	Present	6:10 PM

II. AGENDA

Lew Finkelman, Chief Operating Officer and Sr. VP, gave a brief report to the committee on meeting with the Office of Management and Budget (OMB) to go over new needs in capital funding for this fiscal year. Mr. Finkelman stated that Capital Projects Management (CPM) has been working with the Department of Design and Construction (DDC) on establishing the shortfalls for assigned capital projects. At the meeting, these projects were presented to OMB to request an additional \$42 million to cover the shortfalls. The Library is waiting for OMB's response to the Library's request for additional capital funding to cover these shortfalls.

Dennis Walcott, President and CEO, reported to the committee that the Far Rockaway Library Groundbreaking Ceremony went really well. The project is moving along and the temporary space is open and is located adjacent to the Far Rockaway Teen Center.

Mr. Finkelman also reported to the board that DDC is still on target for completing the Hunters Point Library by the Summer of 2019. He also reported that, upon completion of this project, it is likely that some of the maintenance work within Hunters Point Library will have to be contracted out to outside vendors.

Maria Concolino, board trustee, inquired about the status of the Richmond Hill Library project. Mr. Finkelman reported that the Richmond Hill Library was originally slated as a pass through contract and that, due to limited funding being available to finance the project, it has been reassigned to DDC for implementation. The design and CPI have been completed and the Library is waiting for DDC to begin the procurement process.

Mr. Walcott also reported that the Library has leased space in the Citi Corp building for the Court Square Library at \$1.00 per year. This lease is due to expire in August 2019. The Citi Corp building has been sold to Savannah and will be occupied by Amazon. The Library is working diligently with Savannah, Amazon, and public officials to retain the occupied space. However, it is a possibility that the Court Square Library may be relocated once the current lease expires.

Report(s)

1. Purchases Over \$5K Report - September 2018 (ID # 1869)

RESULT:	PRESENTED
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2. Purchases Over \$5K Report October 2018 (ID # 1886)

RESULT:	PRESENTED
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III. ADJOURNMENT

1. Motion to Adjourn (ID # 1870)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Judy E. Bergtraum, Esq.
AYES:	Bergtraum, Esq., Concolino, Ottulich, Jackson, Russo, Esq.
EXCUSED:	Robert Santos, Esq., Julissa Gutierrez, James M. Haddad, Esq.

The meeting was closed at 6:22 PM.

Committee Chair