



QUEENS PUBLIC LIBRARY

We speak your language.

To All Interested Proposers:

The Queens Borough Public Library (the “Library”), hereby solicits proposals from experienced firms and individuals (hereinafter referred to as “Proposers”) in response to this Request for Proposals (“RFP”) for Furniture and Shelving Dealer Services.

Two (2) hard copies of your technical and cost proposals and a CD or a flash drive or similar device that contains your proposal in either Microsoft Word or PDF format are due no later than **3:00 p.m. on February 11, 2020**, in a sealed package or packages. Each submitted package should be marked clearly on its exterior that it is in response to RFP # 0120-1. All proposals to be delivered to:

Queens Public Library
Procurement Department
89-11 Merrick Blvd
Jamaica, NY 11432

To facilitate communication between the Library and Proposers and to ensure that all Proposers have access to the same information, all information concerning this RFP will be posted on the Library’s website at: <https://www.queenslibrary.org/about-us/procurement-opportunities> . All questions regarding this RFP must be submitted as set forth in the RFP. The Library will post questions and responses on the bid website.

We look forward to your interest and participation in this RFP.

Sincerely,

William R. Funk

William R. Funk
Director of Procurement