

QUEENS LIBRARY
BOARD OF TRUSTEES
THURSDAY, JULY 27, 2017
MINUTES

A meeting of the Board of Trustees was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, July 27, 2017. The meeting was called to order at 7:03 PM by Chair of the Board Judy E. Bergtraum Esq..

I. Roll Call

Attendee Name	Title	Status	Arrived
Andrew P. Jackson	Board Member	Present	
Carl S. Koerner Esq.	Board Member	Present	
Augustus C. Agate	Board Member	Present	
Martha Baker	Board Member	Excused	
Judy E. Bergtraum Esq.	Chair of the Board	Present	
Maria Concolino	Board Member	Excused	
Matthew M. Gorton	Board Member	Present	7:20 PM
Julissa Gutierrez	Board Member	Excused	
James Haddad Esq.	Board Member	Present	6:55 PM
Jukay Hsu	Board Member	Excused	
Haeda Mihaltses	Board Member	Excused	
John Ottulich	Board Member	Present	
Michael E. Rodriguez Esq.	Vice Chair of the Board	Excused	
Edward Sadowsky Esq.	Board Member	Present	
Robert Santos Esq.	Treasurer	Excused	
Eli Shapiro Ed. D LCSW	Secretary	Present	
Earl G. Simons Ed. D	Board Member	Present	6:45 PM
Lydon Sleeper O'Connell	Assistant Treasurer	Present	7:03 PM
Eve Cho Guillergan Esq	Rep - Speaker	Present	
Angelina Martinez-Rubio Esq	Ex-Officio Rep - BP	Present	
Dennis M. Walcott	President & CEO	Present	

Lewis Finkelman Esq.	Chief Operating Officer & Sr. VP.	Present	
Sung Kim	General Counsel	Present	

II. Approval of BOT Minutes

A. Board of Trustees Meeting - June 29, 2017

1. Approval of Minutes of the Board of Trustees Meeting (ID # 1521)

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees meeting of June 29, 2017 be approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Andrew P. Jackson
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

III. Report of the Chairman of the Board

IV. President's Report

Mr. Walcott asked members of the Management Council to give updates on their respective areas.

Sung Mo Kim, General Counsel, introduce Sarah Hausner-Levine, the newest member of his team, to the Board. He gave a brief overview of her background and experience and welcomed her to the team.

Lew Finkelman, Chief Operating Officer, introduced Linda S. Green, VP of Facilities & Environmental Services and John Katamaris, VP of Capital Projects, to the Board as the newest members of his team. He gave the Board a brief overview of Ms. Green's and Mr. Katamaris' professional background and experience and welcomed them to his team.

He also gave recognition to David Loewy for his service as interim VP of Capital Projects and congratulated Mr. Loewy for his promotion to Director of Capital Projects Management and Finance.

Mr. Finkelman gave the board a status update on Kew Gardens Hills Library. Queens Library has taken over the project from DDC and has begun outfitting the building. The shelving is already completed and the furniture has been delivered. Kew Gardens Hills Library is scheduled to be completed and open in September 2017.

Mr. Finkelman also reported that McGoldrick Library is scheduled to open in approximately two weeks and Queens Library is at a higher level of open agencies than it has been in recent years.

Nick Buron, Chief Librarian, gave an overview of the Key Performance Indicators report. He reported that the year to date circulation in materials has dropped due to several long term renovation projects at various agencies and last summer's heat wave issues. The

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opening of several of the long term closed agencies may boost material circulation. However, program attendance has increased. This increase is due to the increase in programs and services that are offered to our customers, the “Library is for Everyone” campaign, and several agencies used as cooling centers.

Mr. Walcott reported that the 31-hour event at Corona Library was a success. The Library is planning the next 31-hour event at Peninsula Library, which will include a Sunday. He asked Gitte Peng, Chief of Staff, to report on the upcoming 31-hour event at Peninsula Community Library.

Ms. Peng reported that the event, which will be a summer festival, as well as provide extended hours of service and resources to the public, will begin on August 26 at 10am. The event will include a pop-up library on the boardwalk, programs on the beach, the use of the library's outdoor space for family activities and community resources, legal services, film screenings, and other programs. Ms. Peng stated that the trustees will receive updated information on the programs and services to be offered at the upcoming event and welcomed board members to participate.

Ms. Peng reported that the Innovation Fund submission deadline has passed and 113 total proposals were received. Technical assistance was available to all who submitted proposals, and the team is looking forward to seeing the results.

Ms. Peng also reported that the annual gala will be held on October 17 at the Queens Museum. Ms. Peng asked that the board members contribute their ideas to assist the Foundation in fundraising for the Gala.

1. Key Performance Indicators - June 2017 (ID # 1512)

RESULT:	PRESENTED
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V. Other Business

A. Agenda Action Items

1. Contract Authorization - Sewage Ejector Pumps Replacement for the Central Library (ID # 1510)

Recommended Motion for Consideration:

I move that the Board of Trustees authorize the President and CEO to execute a contract with Seaford Avenue Corp. in the amount of \$134,500 for the replacement of two sewage ejector pumps at Central Library, as described above.

RESULT:	ADOPTED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Matthew M. Gorton
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

2. Contract Authorization - Penthouse Air Handlers for the Central Library (ID # 1518)

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Recommended Motion for Consideration:

I move that the Board of Trustees authorize the President and CEO to execute a contract with ACS Systems Associates, Inc. in the amount of \$2,985,000 for the Penthouse Air Handlers Project at the Central Library, as described above.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Matthew M. Gorton
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

3. City Capital Funding for Ten Year Capital Plan and FY '18 Allocations (ID # 1520)

Recommended Motion for Consideration:

I move that the Board of Trustees accept the recommendations of the Capital Projects Management Team to allocate \$30,000,000 in system-wide City capital funding for Fiscal Year 2018 and \$100,000,000 in system-wide capital funding for projects to be initiated through Fiscal Year 2022, as prioritized in the Library's Ten Year Capital Plan.

RESULT:	ADOPTED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Earl G. Simons Ed. D
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

VI. Entertain a Motion to go into Executive Session

1. Motion to Go into Executive Session (ID # 1523)

A motion was entertained for Executive Session at 8:08 PM.

Recommended Motion for Consideration:

I move that the meeting move into Executive Session to discuss personnel matters.

RESULT:	ADOPTED [Unanimous]
MOVER:	Edward Sadowsky Esq.
SECONDER:	Andrew P. Jackson
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

2. Motion to Return to Public Session (ID # 1524)

Board meeting returned to Public Session at 8:25 PM

Recommended Motion for Consideration:

I move that the meeting return to Public Session

RESULT:	ADOPTED [Unanimous]
MOVER:	John Ottulich
SECONDER:	Edward Sadowsky Esq.
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

VII. Action Resulting from Executive Session

1. Resolution - Key Executive Personnel (ID # 1526)

Recommended Motion for Consideration by the Board of Trustees:

I move that the attached resolution be adopted as presented by the Board of Trustees:

RESOLUTION

WHEREAS, the Library’s By-Laws provide, in pertinent part, that, with the exception of the President and Chief Executive Officer, the other key executive personnel of the Library be appointed by the President and Chief Executive Officer with the consent of the Board of Trustees; and

WHEREAS, Dennis M. Walcott, the Library’s President and Chief Executive Officer, has selected Michael Tragale as Chief Financial Officer and Senior Vice President, subject to the Board of Trustee’s consent.

NOW, THEREFORE, BE IT RESOLVED that, after due deliberation, the Board of Trustees consent to the appointment of Mr. Tragale to the position of Chief Financial Officer and Senior Vice President.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner Esq.
SECONDER:	James Haddad Esq.
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

VIII. Adjournment

1. Motion to Adjourn (ID # 1519)

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Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner Esq.
SECONDER:	Edward Sadowsky Esq.
AYES:	Jackson, Koerner Esq., Agate, Bergtraum Esq., Gorton, Haddad Esq., Ottulich, Sadowsky Esq., Shapiro Ed. D LCSW, Simons Ed. D, O'Connell
EXCUSED:	Baker, Concolino, Gutierrez, Hsu, Mihaltses, Rodriguez Esq., Santos Esq.

The meeting was closed at 8:28 PM.

Secretary