

**QUEENS LIBRARY  
EXECUTIVE COMMITTEE  
TUESDAY, NOVEMBER 21, 2017**

Central Library  
89-11 Merrick Blvd., Jamaica, NY 11432

**AGENDA**

**6:15 PM EXECUTIVE COMMITTEE REGULAR MEETING**

**I. Call to Order**

**II. Agenda Action Items**

1. Increase of Contract Authorization Threshold for Recruitment and Staffing Services (ID # 1585)
2. Agreement with the Parkside Group to Provide Consulting Services on State Budget and Legislative Affairs (ID # 1601)

**III. Agenda Report Items**

1. Personnel Report for the Period of May 16, 2017 to June 15, 2017 (ID # 1484)
2. Personnel Report for the Period of June 16, 2017 to July 15, 2017 (ID # 1522)
3. Personnel Report for the Period of July 16, 2017 to August 15, 2017 (ID # 1589)
4. Personnel Report for the Period of August 16, 2017 to September 15, 2017: (ID # 1546)
5. Personnel Report for the Period of September 16, 2017 to October 15, 2017 (ID # 1564)

**IV. Adjournment**

1. Motion to Adjourn (ID # 1586)

## Queens Library Board/Committee Item

**BOARD/COMMITTEE:** Executive Committee

**DATE OF MEETING:** November 21, 2017

**ITEM ID #:** 1585

**AGENDA:** Increase of Contract Authorization Threshold for Recruitment and Staffing Services

### **Background:**

The Queens Borough Public Library (QBPL) has engaged PNP Staffing Group, also known as Professionals for Nonprofits, to assist, on an as-needed basis, with the recruitment of full-time positions and temporary assignments since 2013. PNP Staffing Group specializes in assisting nonprofits and associations with their staffing needs, including needed assistance with respect to fundraising staff. Most recently, QBPL engaged PNP in January of 2017 to provide temporary staff to handle the Queens Library Foundation's implementation and maintenance of the Raiser's Edge database, which tracks the processing, reporting and acknowledgement of gifts to the Library. Andrew Scott is the temporary employee of PNP who has been performing this function since January 23, 2017 and there is a need to continue his services until such time as QBPL can find an appropriate full-time employee to fill this role.

Since the continued retention of Mr. Scott will result in QBPL exceeding the \$35,000 per year threshold set forth in the Purchasing Policy with respect to obtaining needed services, QBPL seeks the Board of Trustees's approval to extend the amount of the contract with PNP Staffing Group to \$100,000 for this fiscal year. This will not only allow the Library to continue to use this vendor to continue Mr. Scott's services, but will also allow QBPL to utilize PNP's services to assist with the placement of other hard-to-fill positions.

### **Current Status:**

The Library's President and CEO seeks authorization to increase the total amount of QBPL's contract with PNP Staffing Group for this fiscal year to a not to exceed amount of \$100,000.

### **Recommended Motion for Executive Committee:**

*I move that the Executive Committee recommend to the Board of Trustees that the Library President and CEO be authorized to execute a contractual increase for the professional services agreement for temporary assistance and recruitment and staffing services with PNP Staffing Group, for an amount not to exceed \$100,000 for this fiscal year.*

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1601

*AGENDA:* Agreement with the Parkside Group to Provide Consulting Services on State Budget and Legislative Affairs

### **Background:**

This is an action item seeking approval from the Queens Borough Public Library's Board of Trustees to enter into a professional services contract with the Parkside Group ("Parkside") to provide consulting services to the Library on New York State budget and legislative affairs. The Board's approval is required pursuant to the Library's Purchasing Policy, which states, in pertinent part, that professional services contracts with an annual cost in excess of \$35,000 must be approved by the Library's Board of Trustees.

The Library has historically had outside consultants to provide consulting services on New York State budget and legislative affairs. The Library began working with Parkside in February 2016 and subsequently, with the approval of the Board of Trustees, entered into a one-year contract with Parkside. Working with the Library's Department of Government and Community Affairs ("GCA"), and through targeted advocacy and network building, Parkside helped the Library secure, for instance, \$75,000 in State Assembly discretionary funding to support the Langston Hughes Community Library and Cultural Center in the Fiscal Year 2016-2017 State budget.

### **Current Status:**

The above described contract and extension are set to expire, and the Library is seeking to continue its working relationship with Parkside and therefore proposes to enter into a one-year professional services contract with Parkside at the rate of \$4,000 per month for a total cost of \$48,000 for the year. This new contract will ensure that Parkside's work on behalf of the Library will continue without interruption.

In addition to its aforementioned work on helping to secure funding for the Library, Parkside has assisted with other budget, legislative and advocacy-related matters. Those include, but are not limited to:

- Supporting GCA's annual Albany Advocacy Day, where nearly 100 advocates were brought to Albany and organized into six teams that met with 24 of the 25 State

legislators representing Queens. In preparation for these meetings, Parkside worked to craft a focused advocacy message that the groups were able to deliver effectively.

- Parkside conducted ongoing follow-up communications with members of the State legislature to ensure that the needs of the Library remain a top priority throughout the budget decision-making process.
- Parkside worked with State elected officials and agencies to move forward outstanding capital grants so that the Library can complete important projects.

**Recommended Motion for Consideration by the Executive Committee:**

*I move that the Executive Committee recommend to the Board of Trustees that the President and CEO be authorized to execute a contract with the Parkside Group in the amount of \$48,000 for a term of one year to provide consulting services to the Library on State budget and legislative affairs.*

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1484

*AGENDA:* Personnel Report for the Period of May 16, 2017 to June 15, 2017

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*Agenda Item:*            ***PERSONNEL REPORT***  
    ***5/16/17 -6/15/17***

*The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of May 16, 2017 to June 15, 2017:*

- *Appointments*
- *Promotions*
- *Transfers*
- *Leaves Without Pay*
- *Returns from Leave*
- *Separations: Terminations/Resignations*

Attachments:

Accela Bd Report -May 16 2017 to Jun 15 2017    (XLS)

<b>APPOINTMENTS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Hire Date</b>
Carpenter, Donna	Staff Analyst 2	Senior Payroll Manager	5/28/2017
Cerda M, Xavier	Purchasing Agent 2	Assistant Director of Procurement Management	6/11/2017
Diamond-Fried, Felicia	Senior Librarian 2	General Librarian	6/11/2017
Dillon, Ron	Junior Library Custodian	Junior Library Custodian	5/28/2017
Green, Linda	Supervisor of Mechanical Installations	VP, Facilities & Environmental Services	5/28/2017
Hausner-Levine, Sara	Executive Agency Counsel	Deputy General Counsel	6/1/2017
Stover, Gerard	Senior Library Attendant	Uniformed Securtiy Guard	5/28/2017
<b>Employee Count:</b>	<b>7</b>		

<b>PROMOTIONS:</b>					
<b>Employee Name</b>	<b>Old Job Title</b>	<b>Old Position Title</b>	<b>New Job Title</b>	<b>New Position Title</b>	<b>Promotion Date</b>
Calderon, Raynelda	Librarian 1	General Librarian	Senior Librarian 1	General Librarian	11/15/2016
Carbonero, Carlos	Associate Engineering Technician 2	Computer Assisted Drafting Drafter	Associate Engineering Technician 2	Assistant Library Planner	12/26/2016
Parish, Christiana	Senior Librarian 2	Children's Librarian	Senior Librarian 2	Assistant Community Library Manager	5/28/2017
<b>Employee Count:</b>	<b>1</b>				

<b>TRANSFERS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Effective Date</b>
Call, Amy	Senior Librarian 2	General Librarian	5/21/2017
Daneshwar, Sheila	Office Aide 3	Customer Service Representative	4/10/2017
Jarama, Pablo	Technical Support Aide 2	Technical Support Aide	6/11/2017
Maier, Katrin	Senior Librarian 2	Children's Librarian	6/5/2017
Paredes, Susan	Supervising Librarian 2	Community Library Manager	6/4/2017
Pastorello, Lucianne	Senior Librarian 2	Children's Librarian	6/12/2017
Pierre-Louis, Tameka	Staff Analyst 2	Sustainability Officer	6/7/2017
Trinh, Anh	Technical Support Aide 2	Customer Service Specialist	6/12/2017
Wedmore, Andrew	Staff Analyst 2	Labor Counsel & Director of Labor & Employee Relations	5/25/2017
<b>Employee Count:</b>	<b>9</b>		



<b>LEAVE WITHOUT PAY:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Last Day Paid</b>
Chen, Jia-Li	Office Aide 1	Program Assistant, Older Adult Services	6/12/2017
Hoo, Tatanesha	Office Aide 3	Office Aide	6/8/2017
Loveless, Amber	Senior Librarian 1	Young Adult Librarian	6/8/2017
Simon, Vesna	Principal Librarian 2	Community Library Manager	5/23/2017
Simpson, Shayla	Staff Analyst 1	Young Adult Literacy Program Coordinator	5/19/2017
<b>Employee Count:</b>	<b>5</b>		

<b>RETURN FROM LEAVE OF ABSENCE:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Change Date</b>
Jackson, Sharema	Junior Library Custodian	Junior Library Custodian	5/30/2017
Susinno, Carol-Leigh	Senior Librarian 2	Children's Librarian	5/22/2017
Zavaleta, Carlos	Library Custodian	Library Custodian	5/16/2017
<b>Employee Count:</b>	<b>3</b>		

<b>SEPARATIONS:</b>				
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Date of Hire</b>	<b>Years</b>
Holmes, Ramona	Junior Library Custodian	Junior Library Custodian	4/3/1993	24.16
Jean Pierre, Cassandra	Staff Analyst 1	Case Manager	11/3/2013	3.59
Matute-Bermeo, Cynthia	Office Aide 3	Office Aide	7/23/2006	10.84
Thillet, Danielle	Staff Analyst 1	Social Media Manager	2/21/2016	1.23
Wetjen, Susan	Supervising Librarian 2	Community Library Manger	10/25/1986	30.60
<b>Employee Count:</b>	<b>5</b>			

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1522

*AGENDA:* Personnel Report for the Period of June 16, 2017 to July 15, 2017

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*Agenda Item:*            ***PERSONNEL REPORT***  
   ***6/16/17 -7/15/17***

*The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of June 16, 2017 to July 15, 2017:*

- *Appointments*
- *Promotions*
- *Transfers*
- *Leaves Without Pay*
- *Returns from Leave*
- *Separations: Terminations/Resignations*

Attachments:

Accela Bd Report -Jun 16 2017 to Jul 15 2017      (XLS)

<b>APPOINTMENTS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Hire Date</b>
Angulo, Anthony	Staff Analyst 1	ONA Community Outreach Counselor	6/25/2017
Henry, Shawntae	Technical Support Aide 1	HR Assistant	7/9/2017
Katimaris, John	Administrative Supervisor of Library Building	VP, Capital Projects	7/9/2017
Lewis, Farah	Technical Support Aide 2	Customer Service Specialist	7/9/2017
Woulfin, Daniel	Staff Analyst 1	Development Associate	7/9/2017
<b>Employee Count:</b>	<b>5</b>		

<b>PROMOTIONS:</b>					
<b>Employee Name</b>	<b>Old Job Title</b>	<b>Old Position Title</b>	<b>New Job Title</b>	<b>New Position Title</b>	<b>Promotion Date</b>
Calderon, Raynelda	Librarian 1	General Librarian	Senior Librarian 1	General Librarian	11/15/2016
Carbonero, Carlos	Associate Engineering Technician 2	Computer Assisted Drafting Drafter	Associate Engineering Technician 2	Assistant Library Planner	12/26/2016
Hossain, Arshia	Senior Museum Instructor 2	Library Literacy Specialist	Supervising Museum Instructor 1	Library Literacy Assistant Center Manager	7/9/2017
Rappa Rodriguez, Lori	Supervising Museum Instructor 1	Library Literacy Center Manager	Supervising Museum Instructor 2	Library Literacy Center Manager	11/15/2016
Slater Jr., Carl	Supervising Museum Instructor 1	Floating Library Literacy Center Manager	Supervising Museum Instructor 2	Floating Library Literacy Center Manager	11/15/2016
Zafereo, Julia	Supervising Librarian 1	Assistant Community Library Manager	Supervising Librarian 2	Assistant Community Library Manager	7/3/2017
<b>Employee Count:</b>	<b>4</b>				

<b>TRANSFERS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Effective Date</b>
Alvarez, Gloria	Staff Analyst 1	Case Manager	7/1/2017
Lafore, Miguel	Library Custodian	Library Custodian	7/9/2017
<b>Employee Count:</b>	<b>2</b>		

<b>LEAVE WITHOUT PAY:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Last Day Paid</b>
Jarzynka, Perissa	Office Aide 3	Customer Service Representative	6/26/2017
Lambert, Bernitha	Junior Library Custodian	Junior Library Custodian	4/10/2017
Vasquez, Desiree	Technical Support Aide 2	Customer Service Specialist	6/13/2017
<b>Employee Count:</b>	<b>3</b>		



<b>RETURN FROM LEAVE OF ABSENCE:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Change Date</b>
Gifford, Danielle	Principal Librarian 2	Community Library Manager	7/12/2017
Lambert, Bernitha	Junior Library Custodian	Junior Library Custodian	7/12/2017
Simon, Vesna	Supervising Librarian 2	Community Library Manager	7/12/2017
Vasquez, Desiree	Technical Support Aide 2	Customer Service Specialist	7/12/2017
Zambrano, Sofia	Senior Librarian 2	Children's Librarian	7/14/2017
<b>Employee Count:</b>	<b>5</b>		

<b>SEPARATIONS:</b>				
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Date of Hire</b>	<b>Years</b>
Eng-Wind, Jennifer	Senior Librarian 2	General Librarian	11/5/2000	11.25
McFarlan, LeShawn	Senior Librarian 1	General Librarian	1/5/2014	3.48
Reyes, Julio	Computer Programmer Analyst 1	Mobile Application Developer	4/17/2016	1.18
Smith, Joan	Senior Librarian 2	Children's Librarian	5/9/1987	30.12
<b>Employee Count:</b>	<b>4</b>			

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1589

*AGENDA:* Personnel Report for the Period of July 16, 2017 to August 15, 2017

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***Agenda Item: PERSONNEL REPORT***  
***7/16/17 -8/15/17***

*The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of July 16, 2017 to August 15, 2017:*

- *Appointments*
- *Promotions*
- *Transfers*
- *Leaves Without Pay*
- *Returns from Leave*
- *Separations: Terminations/Resignations*

Attachments:

Accela Bd Report -Jul 16 2017 to Aug 15 2017 (XLS)

<b>APPOINTMENTS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Hire Date</b>
Candrea, Ashley	Librarian 1	Children's Librarian	8/6/2017
Corgel, Colleen	Librarian 1	General Librarian	7/23/2017
Hayden, Candace	Staff Analyst 2	Senior Manager of Special Events	8/13/2017
Ness, Nili	Librarian Trainee 4	Correctional Services Librarian	8/6/2017
Schmidt, Davia	Senior Librarian 2	Children's Librarian	7/23/2017
Tragale, Michael	Administrative Accountant	Chief Financial Officer, SVP	8/1/2017
Wellington, Simone	Office Aide 1	Customer Service Representative	7/23/2017
<b>Employee Count:</b>	<b>7</b>		

<b>PROMOTIONS:</b>					
<b>Employee Name</b>	<b>Old Job Title</b>	<b>Old Position Title</b>	<b>New Job Title</b>	<b>New Position Title</b>	<b>Promotion Date</b>
Camusci, Joseph	Principal Librarian 1	Central Library Manager	Principal Librarian 2	Central Library Manager	8/12/2017
Carrera, George	Staff Analyst 2	Library Services Facilities Coordinator	Staff Analyst 2	Director of Facilities	7/27/2017
Clancy, Michael	Supervising Library Maintainer	Manager of Facilities Maintenance	Staff Analyst 2	Director of Facilities Maintenance	7/27/2017
Kratcha, Kara	Librarian Trainee 4	Job & Business Academy Librarian	Librarian 1	Job & Business Academy Librarian	5/26/2017
Myers, Jerome	Supervising Librarian 1	Community Library Manager	Supervising Librarian 2	Community Library Manager	7/10/2017
Puran, Yeneika	Senior Museum Instructor 2	Library Literacy Specialist	Staff Analyst 1	Job & Business Academy Manager	8/6/2017
Reddy, Jason	Supervising Librarian 2	Collection Development Manager	Computer Associate 2, Software	Library Applications Specialist	8/6/2017
St Fort, Reginald	Supervising Librarian 1	Assistant Community Library Manager	Supervising Librarian 2	Assistant Community Library Manager	7/3/2017
Stirling, Aurelio	Computer Service Technician 2	Computer Service Technician	Computer Programmer Analyst 1	Jr Infrastructure Engineer	7/30/2017
<b>Employee Count:</b>	<b>9</b>				

<b>TRANSFERS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Effective Date</b>
Escoto, Allison	Senior Librarian 2	General Librarian	7/16/2017
Stukes, Daquon	Technical Support Aide 2	Customer Service Specialist	8/1/2017
<b>Employee Count:</b>	<b>2</b>		

<b>LEAVE WITHOUT PAY:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Last Day Paid</b>
Chagunda, Mike	Supervising Librarian 2	Community Library Manager	8/10/2017
Lightbody, Christina	Senior Librarian 1	Children's Librarian	8/10/2017
Williams, Rodney	Junior Library Custodian	Junior Library Custodian	7/31/2017
<b>Employee Count:</b>	<b>3</b>		

<b>RETURN FROM LEAVE OF ABSENCE:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Change Date</b>
Chen, Jia-Li	Office Aide 1	Program Assistant, Older Adult Services	7/20/2017
Hoo, Tatanesha	Office Aide 3	Office Aide	8/7/2017
Simpson, Shayla	Staff Analyst 1	Young Adult Literacy Program Coordinator	7/31/2017
<b>Employee Count:</b>	<b>3</b>		



<b>SEPARATIONS:</b>				
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Date of Hire</b>	<b>Years</b>
Banks, Sharon	Principal Librarian 2	Community Library Manager	12/3/2000	16.65
Beatty, Jahreek	Staff Analyst 1	Case Manager Youth Literacy	5/5/2013	4.21
Calero, Robert	Senior Librarian 2	Children's Librarian	4/19/2015	2.22
Cartagena, Alice	Computer Associate 1, Tech	Payroll & Employee Benefits Manager	7/1/1995	22.07
Frischia, Matteo	Library Maintainer	Library Maintainer	1/8/2017	0.58
Jeffries, Chad	Staff Analyst 1	Assistant Coordinator of Correctional Outreach	11/27/2016	0.63
Leary, Timothy	Library Custodian	Library Custodian	5/30/2004	12.95
Li, Lily	Library Attendant Guard	Uniformed Security Guard	7/24/2016	0.97
Richman, Johanna	Administrative Accountant	Chief Financial Officer, SVP	10/16/2016	0.74
Susinno, Carol-Leigh	Senior Librarian 2	Children's Librarian	7/13/2015	2.03
Thom, Daniel	Senior Librarian 2	General Librarian	7/3/1999	16.63
Zukowsky, William	Supervising Librarian 2	Assistant Community Library Manager	12/18/1999	17.36
<b>Employee Count:</b>	<b>12</b>			

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1546

*AGENDA:* Personnel Report for the Period of August 16, 2017 to September 15, 2017:

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*Agenda Item:*           ***PERSONNEL REPORT***  
***8/16/17 -9/15/17***

*The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of August 16, 2017 to September 15, 2017:*

- Appointments*
- Promotions*
- Transfers*
- Leaves Without Pay*
- Returns from Leave*
- Separations: Terminations/Resignations*

Attachments:

Accela Bd Report -Aug 16 2017 to Sept 15 2017   (XLS)

<b>PROMOTIONS:</b>					
<b>Employee Name</b>	<b>Old Job Title</b>	<b>Old Position Title</b>	<b>New Job Title</b>	<b>New Position Title</b>	<b>Promotion Date</b>
Dela Cruz, Joselito	Senior Librarian 3	Assistant Community Library Manager	Supervising Librarian 1	Assistant Community Library Manager	9/3/2017
Desai, Tejas	Senior Librarian 3	Assistant Community Library Manager	Supervising Librarian 1	Assistant Community Library Manager	9/3/2017
Hayes, Jillian	Senior Librarian 3	Assistant Community Library Manager	Supervising Librarian 1	Central Library Assistant Manager	9/3/2017
Jarecki, Kacper	Supervising Librarian 2	Community Library Manager	Principal Librarian 1	Community Library Manager	9/3/2017
Maxheimer, Thomas	Senior Librarian 3	Assistant Community Library Manager	Supervising Librarian 1	Assistant Community Library Manager	9/3/2017
Mohamed, Hesham	Senior Librarian 3	Assistant Community Library Manager	Supervising Librarian 1	Assistant Community Library Manager	9/3/2017
Purchase, Genive	Supervising Librarian 1	Assistant Community Library Manager	Supervising Librarian 2	Assistant Community Library Manager	6/27/2017
Purchase, Genive	Supervising Librarian 2	Assistant Community Library Manager	Supervising Librarian 2	Central Library Assistant Manager	9/3/2017
Williamson, Jakea	Librarian 1	General Librarian	Senior Librarian 1	General Librarian	7/31/2017
Zeng, Yang	Principal Librarian 2	Community Library Manager	Coordinating Librarian	Director, Flushing Library	9/12/2017
<b>Employee Count:</b>	<b>10</b>				

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1564

*AGENDA:* Personnel Report for the Period of September 16, 2017 to October 15, 2017

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*Agenda Item:*           ***PERSONNEL REPORT***  
  ***9/16/17 -10/15/17***

*The attached Personnel Report is provided for your information as certified by the Director of Human Resources, for the period of September 16, 2017 to October 15, 2017:*

- *Appointments*
- *Promotions*
- *Transfers*
- *Leaves Without Pay*
- *Returns from Leave*
- *Separations: Terminations/Resignations*

Attachments:

Accela Bd Report -Sept 16 2017 to Oct 15 2017    (XLS)

<b>APPOINTMENTS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Hire Date</b>
Alberico, Gemmina	Librarian 1	Teen Librarian	9/17/2017
Augustin, Lionel	Junior Library Custodian	Junior Library Custodian	10/15/2017
Caliguri, Paige	Senior Librarian 2	Children's Librarian	10/1/2017
Coley, Gerald	Library Attendant Guard	Uniformed Securty Guard	9/17/2017
Hannaford, Kristina	Librarian 1	General Librarian	10/1/2017
Miller Lamb, Mari	Senior Librarian 2	Children's Librarian	9/17/2017
Rampersaud, Anuradha	Technical Support Aide 3	Administrative Assistant, Facilities Maintenance	9/17/2017
Riley, Michael	Principal Administrative Associate 1	Correctional Outreach Services Assistant	10/15/2017
Soares, Camillekay	Librarian 1	Children's Librarian	10/15/2017
<b>Employee Count:</b>	<b>9</b>		

<b>PROMOTIONS:</b>					
<b>Employee Name</b>	<b>Old Job Title</b>	<b>Old Position Title</b>	<b>New Job Title</b>	<b>New Position Title</b>	<b>Promotion Date</b>
Hoo, Rodney	Library Custodian	Library Custodian	Senior Library Custodian	Senior Library Custodian	9/17/2017
Passade, Richard	Library Custodian	Library Custodian	Senior Library Custodian	Senior Library Custodian	9/17/2017
Rivers, Marvin	Maintenance Supervisor	Facilities Manager	Supervisor 3	Senior Building Manager	10/1/2017
Semple, Thoko	Senior Librarian 2	Assistant Community Library Manager	Senior Librarian 3	Assistant Community Library Manager	9/19/2017
Walsh, Danielle	Senior Librarian 3	Assistant Community Library Manager	Supervising Librarian 1	Assistant Community Library Manager	10/15/2017
Wang, Chiang	Supervising Librarian 2	Community Library Manager	Principal Librarian 1	Collection Development Manager	9/24/2017
Zoref, Jeremy	Senior Librarian 2	Assistant Community Library Manager	Senior Librarian 3	Assistant Community Library Manager	9/19/2017
<b>Employee Count:</b>	<b>7</b>				

<b>TRANSFERS:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Effective Date</b>
Distier, Derek	Library Custodian	Library Custodian	9/5/2017
Dowdy, LaCrystal	Senior Librarian 3	Assistant Community Library Manager	10/8/2017
McFarlane, Rory	Assistant Library Custodian	Assistant Library Custodian	10/1/2017
Segura, Roberto	Library Custodian	Library Custodian	10/1/2017
Wan, Ronglin	Supervising Librarian 2	Community Library Manager	10/9/2017
<b>Employee Count:</b>	<b>5</b>		

<b>LEAVE WITHOUT PAY:</b>			
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Last Day Paid</b>
Bogdan, Cheryl	Staff Analyst 1	Case Manager, Regional	9/27/2017
Lam, Po Chu Leung	Office Aide 1	Customer Service Representative	9/27/2017
Melton, LaTia	Junior Library Custodian	Junior Library Custodian	9/5/2017
<b>Employee Count:</b>	<b>3</b>		



RETURN FROM LEAVE OF ABSENCE:			
Employee Name	Job Title	Position Title	Change Date
Employee Count:	0		

<b>SEPARATIONS:</b>				
<b>Employee Name</b>	<b>Job Title</b>	<b>Position Title</b>	<b>Date of Hire</b>	<b>Years</b>
Ciampa-Lauria, Donna	Coordinating Librarian	Director, Flushing Library	7/5/1997	20.20
Clemente, Andrea	Staff Analyst 1	Lead Pre-Kindergarten Teacher	9/17/2014	2.98
Conkin, Barbra	Senior Librarian 2	General Librarian	4/25/1998	18.33
McKee, Christopher	Senior Librarian 2	General Librarian	7/29/2007	10.13
O'Sullivan, Doreen	Librarian 1	General Librarian	9/20/2015	2.02
Poole, Aleece	Principal Administrative Associate 1	Correctional Outreach Services Assistant	11/27/2016	0.80
Rubinova, Lida	Senior Librarian 2	Children's Librarian	4/11/1998	19.47
Segal, Hedda	Senior Librarian 2	General Librarian	8/9/2001	16.11
Wilson, Robert	Senior Librarian 3	Assistant Community Library Manager	11/18/2007	9.80
<b>Employee Count:</b>	<b>9</b>			

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Executive Committee

*DATE OF MEETING:* November 21, 2017

*ITEM ID #:* 1586

*AGENDA:* Motion to Adjourn

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**Recommended Motion for Consideration:**

*I move that the meeting be adjourned.*