

**QUEENS LIBRARY  
BUILDINGS AND GROUNDS COMMITTEE  
THURSDAY, MAY 21, 2020**

Central Library  
89-11 Merrick Blvd., Jamaica, NY 11432

**AGENDA**

**6:30 PM BUILDINGS AND GROUNDS COMMITTEE REGULAR MEETING**

**I. Call to Order**

**II. AGENDA**

**Report(s)**

1. Purchases Over \$5K Report - April 2020 (ID # 2255)
2. Purchases Over \$5K Report - March 2020 (ID # 2254)
3. Purchases Over \$5K Report - February 2020 (ID # 2253)

**III. ADJOURNMENT**

1. Motion to Adjourn (ID # 2234)

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Buildings and Grounds Committee

*DATE OF MEETING:* May 21, 2020

*ITEM ID #:* 2255

*AGENDA:* Purchases Over \$5K Report - April 2020

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### **Current Status:**

The Library's Purchasing Policy, approved by the Board of Trustees in September 2011, provides that a monthly informational report itemizing all maintenance, repair, and construction projects approved by the Library's President & CEO in excess of \$5,000 be submitted to the Buildings and Grounds Committee. Accordingly, those maintenance, repair, or renovation purchases awarded between April 1, 2020 and April 30, 2020 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Purchasing Policy, including all items purchased utilizing existing Requirements Contracts, Government Requirements Contracts, competitive quotations, or in response to emergency conditions as a matter of health and safety.

Hunters Point	Quality Facility Solutions Corp., under its requirements contract for window cleaning and emergency remedial services, was issued a Statement of Work ("SOW") to perform exterior and interior window cleaning services.
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\$ 18,565

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Buildings and Grounds Committee

*DATE OF MEETING:* May 21, 2020

*ITEM ID #:* 2254

*AGENDA:* Purchases Over \$5K Report - March 2020

### **Current Status:**

The Library's Purchasing Policy, approved by the Board of Trustees in September 2011, provides that a monthly informational report itemizing all maintenance, repair, and construction projects approved by the Library's President & CEO in excess of \$5,000 be submitted to the Buildings and Grounds Committee. Accordingly, those maintenance, repair, or renovation purchases awarded between March 1, 2020 and March 31, 2020 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Purchasing Policy, including all items purchased utilizing existing Requirements Contracts, Government Requirements Contracts, competitive quotations, or in response to emergency conditions as a matter of health and safety.

Central Spring Scaffolding LLC was issued a change order to its contract to provided scaffolding in front of the entrance to Central Library for the extended period of February 1, 2020 through July 31, 2020.

Original contract amount:	\$33,860
Prior change orders:	\$4,716
Change order amount:	\$10,320
New contract amount:	\$48,896

System-wide Slade Industries Inc., the Library's contractor for elevator and lift equipment preventive and corrective maintenance, under its NYS General Services contract, was issued a purchase order for March and April services.

\$16,530

Long Island City P&M Electrical Contracting Corp, was issued a Statement of Work (“SOW”) under its Electrician A requirements contract to provide labor and technical services to troubleshoot the library’s lighting control panel.

\$5,368

Central Renu Contracting and Restoration Inc. was issued a change order in the amount of \$6,386.04 for additional wiring for the ANSUL system on the Cafeteria.

Above change order cost:	\$6,386.04
Original contract cost:	\$1,584,901.00
All prior change order costs:	\$583,246.23
Total cost with change orders:	\$2,174,533.27

Long Island City

Barrett Inc. (“Barrett”) was issued an SOW under its requirements contract for roofing services, to provide repairs to the metal roof and gutter seams.

\$29,128.95

## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Buildings and Grounds Committee

*DATE OF MEETING:* May 21, 2020

*ITEM ID #:* 2253

*AGENDA:* Purchases Over \$5K Report - February 2020

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### **Current Status:**

The Library's Purchasing Policy, approved by the Board of Trustees in September 2011, provides that a monthly informational report itemizing all maintenance, repair, and construction projects approved by the Library's President & CEO in excess of \$5,000 be submitted to the Buildings and Grounds Committee. Accordingly, those maintenance, repair, or renovation purchases awarded between February 1, 2020 and February 29, 2020 in excess of \$5,000 are provided below for informational purposes. Approved procurement procedures were executed in accordance with the Purchasing Policy, including all items purchased utilizing existing Requirements Contracts, Government Requirements Contracts, competitive quotations, or in response to emergency conditions as a matter of health and safety.

Queens Village	Prestige Plumbing and Heating Inc., was issued a Statement of Work ("SOW") under its requirements contract for plumbing services, to repair a collapsed line, excavate, and obtain all necessary permits	\$ 44,194.56
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## Queens Library Board/Committee Item

*BOARD/COMMITTEE:* Buildings and Grounds Committee

*DATE OF MEETING:* May 21, 2020

*ITEM ID #:* 2234

*AGENDA:* Motion to Adjourn

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**Recommended Motion for Consideration:**

*I move that the meeting be adjourned.*