

**Invitation for Bid for  
System Wide General Construction  
To be Awarded to Multiple Firms.  
BID # 1023-3  
Questions and Answers**

**October 25, 2023**

- Q1. How can we submit a proposal on upcoming renovations?
- A1. All information regarding this bid, including on how to submit a bid can be found at the Library's Procurement Opportunities web page. The direct link is: <https://www.queenslibrary.org/about-us/procurement-opportunities>
- Q2. Please confirm that there is no Pre-bid meeting/walkthrough?
- A2. There is no pre-bid meeting or walkthrough.
- Q3. Would you be able to provide additional information on the type of projects most commonly done under this contract in the past?
- A3. This question seeks information that is not required to submit a responsive bid. This bid is for general contracting services as required by the Library.
- Q4. Would be able to provide expected total contract volume over 3 years based on the past history and expected number of project to be ongoing at the same time?
- A4. This question seeks information that is not required to submit a responsive bid.
- Q5. The bid form has only one item (maximum hourly rate). However, there are multiple prevailing wage rates for various trades applicable to GC work. Therefore, the maximum hourly rate will be depending on the type of work and trade used. Could you please clarify whether the hourly rate on the bid form is for on specific trade?
- A5. Bidder to provide its maximum hourly rate.
- Q6. Are there MWBE requirements on this contract?
- A6. No.
- Q7. Will there be a need for any engineering services to be provided?
- A7. No.

Q8. Is permit expediting part of reimbursable expenses or it shall be part of the hourly rate?

A8. Permitting would be a reimbursable expenses at cost.

Q9. Such smaller subcontracting firms such as mine still submit bids figures for work that would fall under the general construction contract? For example, our firm is interested in any opportunities related to paving, parking lot, sidewalk reconstruction, material hauling, excavation, etc. So we would like to be considered for any work on this contract that includes that scope. So I wanted to confirm if the work is being awarded to several firms in regards to scope or whomever the winner of the contract is, hires subcontractors for asphalt paving, etc?

A9. Please see bid section II Scope of Work which states in part:

The Library intends to award to multiple firms with the primary contract to the lowest responsible bidder (“Primary Successful Bidder”), the secondary contract to the next lowest responsible bidder (“Secondary Successful Bidder”), and so forth. The Library in its sole discretion shall determine the number of awarded firms. All awarded firms throughout this bid are the (“Successful Bidder”)

Note: The Library does not guarantee work. Additionally, the Library reserves the right to issue bids or requests for quotations for specific projects.

The Library anticipates that a contract will take effect the second quarter of 2024. The Library may adjust this schedule as required by the Library. Contract is subject to compliance with the Prevailing Wage Law. The Contractor must conform to the provisions of Labor Law 220. Prevailing Wage schedules can be found <http://comptroller.nyc.gov/prevailing-wage/wage-schedules/> .

Bidders are required to provide its single Maximum Straight Hourly Rate for General Construction. Bidders Maximum Straight Hourly Rate is to cover the full range of General Construction, inclusive of all overhead, profit and prevailing wage and it is to be fixed for the first year of the contract and shall increase by three percent (3%) each year of the contract. During the term of the contract material, equipment and subcontracting of other trade work shall not exceed twenty percent (20%) mark-up.

Successful Bidders are required to accept work assignments that range from its single unit of its Maximum Straight Hourly Rate up to an estimated \$300,000. The Library reserves the right to award any work to the Primary Successful Bidder at or below its maximum straight hourly rate and in accordance to the maximum percentage mark-up as specified in this bid. If in the event the Primary Successful Bidder is not available, or the Primary Successful Bidder has a lapse of insurance, or if the Library through its Procurement Department rejects a Statement of Work (“SOW”), the Library may award work to the Secondary Successful Bidder next, then to the Tertiary Successful Bidder next and so forth.

Additionally, the Library in its sole judgement, as communicated by the Procurement Department, shall make the determination that if the Primary Successful Bidder has demonstrated poor performance or quality, does not have the capability to perform the work and/or within the required time frame, or has demonstrated health and safety issues, the Library may award work to the Secondary Successful Bidder. Such awarded work shall not exceed the Successful Bidders' maximum straight hourly rate and the maximum percentage mark-up as specified in this bid.

The Library also reserves the right to award work for a specific project or duration of time based on competition among the Successful Bidders. Such competition will be issued by the Library's Procurement Department to the Successful Bidders and the solicitation will require the Successful Bidders to submit pricing based on hourly rates or the solicitation will request a lump sum fee. In no circumstance shall a Successful Bidder submit hourly rate pricing or lump sum fees that exceeds the Successful Bidders' maximum straight hourly rate and the percentage mark-up as specified in this bid.

Q10. I have a NY SDVOSB. I provide materials and Union labor. Can you get me in touch with a GC that needs SDVOSB Credit for this build? Our labor is from Carpenters Union Local 45. Our materials are from 84 Lumber.

A10. The bid does not respond to this request.

Q11. Will there be any audio/visual work included in the construction bid? If so, how do get included in the bidding process?

A11. See answer to question 9.

Q12. This is a request for the detailed scope of work regarding this project for the general construction and roofing. Additionally, when will I be able to come and visit the job site to view the project?

A12. See answers to questions 2, 3 and 9.

Q13. Are there any opportunities for an independent safety consulting firm?

A13. See answer to question 9.

Q14. Where do I get the drawings/specs from in order to bid? I did not find them at the link that was provided.

A14. This bid is for as required services as determined by the Library. There are no drawings. Bidders are to familiarize themselves with all documentation related to this bid. The bid can be located at the Library's Procurement Opportunities web page. The direct link is: <https://www.queenslibrary.org/about-us/procurement-opportunities> .